

STANWIX RURAL PARISH COUNCIL

Minutes of the Annual Meeting of the Stanwix Rural Parish Council held on
Wednesday 13th May 2009 in the Parish Hall, Houghton.

SR1/5/09 Election of Chairman for the year 2009/10

Cllr C Nicholson was unanimously elected Chairman for the coming year and signed the Declaration of Acceptance of Office.

SR 2/5/09 Apologies for absence

Apologies for absence were received from Cllr G Cawley, A Welsh, P Newstead, Fox, Taylor & Scorer.

SR 3/5/09 Present

The Chairman, Cllr C Nicholson and Cllr S Alecock, P Gascoigne, A Lightfoot, Y Robertson, J Telford & J Watson.

SR 4/5/09 In Attendance

City Cllr M Bowman & PCSO Peter Aiston

SR 5/5/09 Declarations of Interest

There were no declarations of any personal and/or prejudicial interests relating to any item on the agenda.

SR 6/5/09 Minutes of the meeting of the Parish Council held on 8th April 2009

The minutes of the meeting of the Parish Council held on the 8th April 2009 were received, agreed and signed by the Chairman subject to the following amendments:-
SR 578.2/4/09 delete "Option 4a" and replace with "Option 3a".

SR 7/5/09 Public Participation

No members of the public were present at the meeting.

SR 8/5/09 Community Policing Report

PCSO P Aiston reported that:-

- St Johns Bridge, Houghton – youths acting suspiciously had been approached.
- Walby Park Farm – damage to vehicle in car park.
- Crosby – lights/possible prowlers reported in empty property.
- Houghton – Cat shot in paw by air rifle.
- Hadrians Camp – Male and female trespassers reported with bows and arrows. Report of youths on motorbikes.
- Walldub, Brunstock – Quad bike stolen. Recovered at Kirklington. Linked to Rickerby Park incident. Three arrests have been made.
- Houghton Road – Car stripped of alloy wheels.
- Newby Grange – Mountain bikes stolen.
- Anti Social Behaviour – Six reports received last month.
- Fly Tipping – Warning been issued to Houghton resident for fly tipping in Parish. Cllrs again raised the increased levels of tipping at Linstock Roundabout. Cllr Bowman agreed to approach City Council on covert surveillance procedures.

PCSO P Aiston left the meeting at 7:55 p.m.

To be
Actioned
By:

MEJ

SR 9/5/09 Finance Matters

9.1 Resolved that the following payments be approved:-

PAYEE	DETAILS	AMOUNT	VOU NO.	CHQ NO.
British Telecom	Phone Bill (Jan-March 09)	106.44	10	101229
A McCallum	Nett Salary	864.07	11	101230
	Reimbursements	126.14	12	101231
HM Inland Rev.	Tax & NI	237.36	13	101232
Linstock W.I.	Hall Hire 26 th March & 8 th April 2009	35.00	14	101233
Carlisle Bus Sup.	Copier Paper	12.59	15	101234
CALC	Local Council Review Subscription	13.50	16	101235
CALC	Membership Subscription 09/10	298.50	17	101236
Allianz	Insurance Renewal	963.27	18	101237
Staples	Stationery	110.36	19	101238
J Airey	Internal Audit Fee Jan-Mar 2009	89.92	20	101239
Orchard Grounds	Grounds Maintenance April	454.17	21	101240

9.2 To note the receipt of £1002.87 from HM Revenues & Customs for recovered VAT for the period 01/01/09 to 31/03/09, Carlisle City Council Parish Hall Grant of £750.00 for Linstock Hall sewer connection and Precept payment of £39,550.00.

9.3 Cumbria Playing Fields Association to consider affiliation fees of £21.00 for 2009/10.
Resolved: renew subscription for year 2009/10.

9.4 Houghton Village Hall to authorise payment of £1418.00 + VAT for renewing flat roof.
Resolved: to approve payment of £1418.00 + VAT.

9.5 Finance Group Meeting held 23rd April 2009 – a report of the meeting was noted.

9.6 Internal Auditors Report for the accounting period 1st January to 31st March 2009 was received and approved.

9.7 Audit Commission Annual Return

Resolved: The Chairman and Clerk were authorised to sign the return for the year ended 31st March 2009.

9.8 Linstock WI Hall to authorise payment of £392.00 + VAT for costs of converting toilets to masserator system and installation of small washbasin.

Resolved: to approve payment of £392.00 + VAT.

SR 10/5/09 Planning Matters

10.1 Applications

09/0022 Garden Cottage, Crosby On Eden (Revised Application) – Raising of part of the garden to be level with the road and the new vehicular access and erection of new entrance gates and posts and timber boundary fence.

Resolved: that “no observations” be made.

09/00273 Walby Hall, Crosby On Eden – Erection of agricultural cattle building.

Resolved: that “no observations” be made.

09/00274 Walby Hall, Crosby On Eden – Erection of agricultural cattle building.

Resolved: that “no observations” be made.

09/0297 Whiteclosegate Filling Station, Brampton Old Road – Display of 1no. internally illuminated free standing double sided display unit..

Resolved: to object on the grounds that it would:-

- be inappropriate and intrusive in a rural location lying within an 'area of special control' (of advertisements);
- be prejudicial to highway safety; in that it would further impair the sightlines of drivers exiting Houghton Road onto the B6264, and those of drivers exiting the filling station;
- constitute a further distraction to drivers, especially at night, in the vicinity of a road junction having a record of accidents;
- be contrary to guidance set out in Town & Country Planning (Control of Advertisements) (England) Regulations 2007;
- have no direct association or benefit in respect of local interests.

CLr Bowman advised that should Officers recommend approval, she would request that this application would be determined by the Development Control Committee.

MB

09/0362 The Hawthorns, Park Broom – Single storey side extension to provide 1no. en-suite bedroom.

Resolved: that "no observations" be made.

Permissions

09/0074 Land to the rear of 42 The Green, Houghton – Variation of conditions 3 (landscaping) and 8 (external stonework) of application 08/1091.

09/0179 Moorend, Crosby Moor – Conversion of existing garage into kitchen/ dining area.

01/09/9007 Land South-West of Edenwood, Linstock – Erection of motor kiosk and associated access track.

01/09/9008 Eden Nursery, Linstock – Erection of motor control kiosk.

SR 11/5/09 Clerks Report

SR 543.3/2/09 White Moss – Forestry Commission Consultation

Natural England & Forestry Commission to hold open public meeting in June 2009 at local venue.

SR 573/4/09 Rickerby Park – Vehicles driving on grass

Councillor advised that he had still not been contacted by the Police.

SR 573/4/09 Speed Reduction Measures

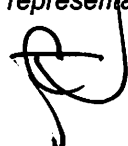
CLr Bainbridge to report to June meeting.

JB

575.1/4/09 Carlisle Lake District Airport

In reply to the report that SRPC had been omitted from the Airport Forum membership list, CLr Bainbridge has determined in an e-mail reply from Alan Taylor, Planning Officer that:-

"Nobody, as far as I know, deliberately excluded Stanwix Rural PC from the representatives on the Forum as set out in the S106 Agreement. There is no reason why the Clerk to the PC couldn't write to the Airport manager, asking to be added. Point 3 of Schedule 2 of the Agreement, dealing with the Forum, begins "unless otherwise agreed by the Forum, the following shall be invited....". That seems to leave scope for additions, etc. In fact the S106 Agreement now actually adds at our behest some representatives that the applicants hadn't originally included e.g. Cumbria Wildlife Trust, RSPB.



I think the Solicitors who drew up the Agreement probably just assumed the PC representation should be the Parish Council in which the Airport lies and I would be surprised if, having been on the previous consultative committee, anyone could object to Stanwix Rural PC being added to the new forum".

SR 575.2/4/09 Carlisle City Council Supplementary Planning Documents

Submission of "no comments" sent 23rd April 2009.

SR 578.2/4/09 Low Crosby Flood Alleviation Scheme – Feasibility Study 2009

Submission supporting Environment Agencies preferred option submitted 20th April 2009 and circulated to other agencies.

SR 578.3/4/09 Cumbria In Bloom 2010

Details of competition circulated.

SR 578.6/4/09 Cumbria Calor Village of the Year Competition 2009

Details of competition circulated.

SR 579/4/09 Linstock – Connection to public sewerage system

Clerk advised by United Utilities that:-

- There is no 'time limit' as such to connect to the foul sewer but that the 6 months free charges start from the time of formal notification.
- A tankering service is currently in place to allow people who have been advised that they can connect can do so immediately, it is not known how long this arrangement will be in place.

Cllr advised that United Utilities had given residents an additional 3 months free from charges.

SR 579/04/09 Crosby Playground – latch missing and general repair

Clerk progressing.

SR 579/04/09 Airport – Railway Test Track

Enforcement Action is that all operations are to have ceased and all associated plant and machinery to be removed from site by 1st July 2009. A Taylor, Planning Officer informed Clerk that he has been advised of the intention for a new planning application to be submitted for the site, in the near future.

SR 579/4/09 Rickerby/Linstock Bench

Now in place.

SR 579/4/09 Houghton Hall Garden Centre Footpath

See Agenda item 11.1.

SR 12/5/09 Administration and Governance Matters

12.1 Internal Audit Checklist

A review of the current internal audit checklist was undertaken.

Resolved: That it is the Councils opinion that the current internal audit system is effective and shall be used by the internal auditor for the financial year 2009/10.

12.2 Appointment of Internal Auditor 2009/10

Resolved: To appoint J Airey as internal auditor for the financial year 2009/10 and Chairman signed the statement regarding the effectiveness of the Councils internal audit.

12.3 Meeting Venue

Resolved: Parish Council meetings to be held in Houghton Village Hall for June -Aug and Crosby Hall for Sept - Nov 2009.

AM

12.4 Appointment of Representatives to outside bodies

Resolved: to appoint members below to the following outside bodies:-

- Stanwix & Wetheral Neighbourhood Forum – Chairman, Vice Chairman and Clerk
- Houghton Village Hall Committee – Cllr A Lightfoot
- County & Carlisle Gypsy and Traveller Group – Cllr C Nicholson
- Carlisle City Council Environment Forum – Cllr Y Robertson
- Hadrians Wall Local Concerns Group – Cllr G Cawley
- Crosby Village Hall Committee – Cllr M Fox (to be confirmed)
- Cumbria Police Authority Community Forum – Chairman & Vice Chairman
- Airport Consultative Forum - Chairman

12.5 Community Consultation Policy

A draft policy was presented to the Council.

Resolved: to adopt the policy.

SR 13/5/09 Village Matters

13.1 Houghton Hall Garden Centre Footpath

A verbal report was given of a meeting held between Klondyke, Carlisle City Council Planning Dept and Cumbria Police about a suitable route for the footpath. Klondyke Architect is to draw plans of proposed footpath route and approach City and Parish Council for approval.

13.2 Houghton Allotments

A list of landowners in Houghton who may be willing to sell/lease land was presented.

Resolved: to write to suggested landowners.

AM

13.3 Water Supply Interruption on 16th February 2009

A letter from Mr P Green, United Utilities was received.

Resolved: no further action required.

13.4 Footpath at Barn End, Crosby on Eden

Work completed and positive feedback received from residents.

Resolved: to write to A Nicholson, Green Spaces, Carlisle City Council to thank him for his work on this project.

AM

13.5 The Garth, Crosby on Eden

A request for a section of roadside kerb to be lowered at The Garth has been received by Cllr Bowman.

Resolved: Parish Council to make contribution of £200 from project budget.

SR 14/5/09 Highway Matters

14.1 Rickerby Park – Road Closure

Notification of temporary road closure for 22nd – 25th May and 17th -18th July was received. Cllrs expressed concern that the closure may coincide with the Linstock Road closure, causing access problems.

Resolved Clerk to contact Carlisle City Council and obtain clarification.

AM



SR 15/5/09 Councillor Matters

The following matters were raised:-

Cllr Telford advised that hardcore, fencing and barriers had been erected on a section of Rickerby Park, creating a parking area. Cllrs asked for clarification of why this has happen and who had authorised it.

AM

Cllr Alecock stated that access to the Cyclepath at Rickerby Park was still difficult. Clerk to contact A Nicholson, Carlisle City Council to see if any progress had been made on this issue. To also contact Highway Steward and ask if the hedge/vegetation in the area be can be cut back.

AM

Cllr Nicholson advised that an area of the Tarraby Conservation Area had been damaged by vehicles. Chairman to enquire.

CN

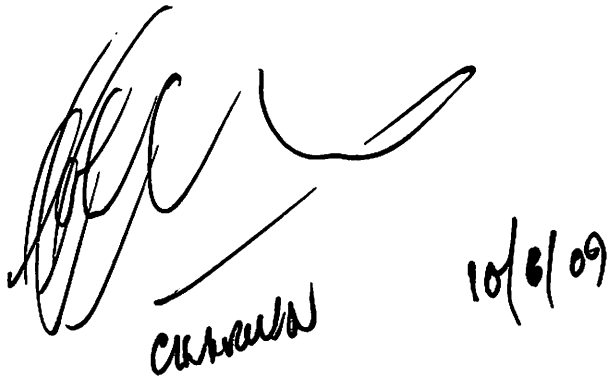
SR 16/5/09 Schedule of Correspondence, notices and publications

Schedule of correspondence, notices and publications received since the last meeting was received and noted.

SR 17/5/09 Date of Next Meeting

The next meeting is scheduled for Wednesday 10th June 2009 at 7.30pm in Houghton Village Hall.

The meeting closed at 8:55 p.m.



A large, stylized handwritten signature in black ink. Below the signature, the name 'Chairman' is written in a cursive script. To the right of the signature, the date '10/6/09' is written in a similar cursive style.

STANWIX RURAL PARISH COUNCIL

Minutes of the Annual Meeting of the Stanwix Rural Parish Council held on Wednesday 10th June 2009 in the Parish Hall, Houghton.

SR 18/6/09 Apologies for absence

Apologies for absence were received from Cllr P Gascoigne, Y Robertson, A Scorer & J Taylor.

SR 19/6/09 Present

The Chairman, Cllr C Nicholson and Cllr S Alecock, G Cawley, M Fox, A Lightfoot, J Telford, J Watson & A Welsh.

SR 20/6/09 In Attendance

County Cllr J Mallinson & City Cllr J Bainbridge.

SR 21/6/09 Declarations of Interest

Cllr Nicholson declared a personal interest in Agenda item 6.1 – Application No. 09/0427.
Cllr Alecock declared a personal interest in Agenda item 6.1 – Application No. 09/0427 & 09/0456.

Cllr Telford declared a personal interest in Agenda item 9.5 – Crosby bus shelter notice board.

All Cllrs declared a personal interest in Agenda item 6.1 – Application No. 09/0380.

SR 22/6/09 Minutes of the meeting of the Parish Council held on 13th May 2009

The minutes of the meeting of the Parish Council held on the 13th May 2009 were received, agreed and signed by the Chairman.

SR 23/6/09 Public Participation

No members of the public were present at the meeting.

SR 24/6/09 Community Policing Report

PC Wright and PCSO P Aiston sent their apologies. A written report was circulated to members, reporting that:-

- Vehicles driving on grass at Rickerby Park – statement from witness taken and case being dealt with.
- Theft of skip from St John's church. Also, damage to road sign at Beech Grove Gardens, Houghton (resulting in male arrest).
- Hadrians Camp – Motorbikes continuing to get onto the site. Police trying to get all avenues into the site closed off by the landowner.
- Brunstock Roundabout – water balloon thrown at motorist.
- Brunstock Lane – Report of youths causing annoyance.
- Camera Speed Safety Vans – PC Wright been pushing to target Parish hotspots. Added to list but as yet, unable to advise of dates or frequency.
- Force Website – www.cumbria.police.uk now includes section called crimemapping to allow residents to check out what is happening on the police/crime front in their area. Feedback on site content appreciated.

A Cllr asked if Crosby On Eden was a de-classified road? Cllr Mallinson reported that the road was adopted and that he would report to next meeting on classification.

Clerk to contact Traffic Police and determine what speed reduction initiatives are currently planned in the area.

Cllr Mallinson reported that a repeater sign had been requested for Knells Road.



SR 25/6/09 Finance Matters

25.1 Resolved that the following payments be approved:-

<i>PAYEE</i>	<i>DETAILS</i>	<i>AMOUNT</i>	<i>VOU NO.</i>	<i>CHQ NO.</i>
A McCallum	Nett Salary	864.07	22	101241
	Reimbursements	118.97	23	101242
HM Inland Rev.	Tax & NI	237.36	24	101243
Cumb. Playing Fds	Affiliation Fees 2009/10	21.00	25	101244
Staples	Stationery	98.32	26	101245
Orchard Grounds	Grounds Maintenance May	454.17	27	101246

25.2 Crosby On Eden Village Hall to approve costs of £350.00 + VAT for cavity wall insulation.

Resolved: to approve payment of £350.00 + VAT.

25.3 Crosby On Eden Village Hall to approve costs for a de-humidifier at a cost of £756.00 + VAT

Resolved: to approve payment of £756.00 + VAT.

25.4 Employee Car Allowance - to consider the rate of 60.1p/mile according to nationally agreed rates.

Resolved: to approve new rate of 60.1p/mile.

SR 26/6/09 Planning Matters

26.1 Applications

09/0349 28 Whiteclosegate, Carlisle – Erection of 1No. dwelling in rear garden of No. 28 and construction of new access to existing house (Outline Application).

Resolved: to object on the grounds that it would:-

- the proposed building would command views over surrounding properties and gardens and thus would be prejudicial to their residential amenity;
- the proposal is for a 'tandem development', the entrance/exit to which would be very narrow;
- egress would have a limited sightline to the east, due to the bend and gradient of the B6264, at a point where many vehicles are still reducing their speeds - often from in excess 60 mph;
- vehicles are frequently parked to the east and west of the existing entrance/exit of 28 Whiteclosegate, further impeding sightlines.

09/0380 Linstock Village Green, Carlisle – Installation of play equipment (Revised Application)

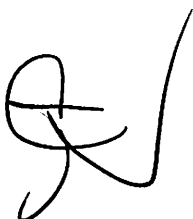
Resolved: that "no observations" be made.

09/0427 Harene, Linstock – Erection of Agricultural building

Resolved: that "no observations" be made.

09/0456 Crosshill, Blackford – Demolition of existing farmhouse and erection of new replacement farmhouse.

Resolved: that supportive comment be made.



Permissions

09/0022 Garden Cottage, Crosby On Eden (Revised Application) – Raising of part of the garden to be level with the road and the new vehicular access and erection of new entrance gates and posts and timber boundary fence.
Resolved: that “no observations” be made.

09/0188 Knells Lodge, The Knells, Houghton – Single storey rear extension to provide kitchen including internal alteration (Revised Application) (LBC)

09/00273 Walby Hall, Crosby On Eden – Erection of agricultural cattle building.
Resolved: that “no observations” be made.

09/00274 Walby Hall, Crosby On Eden – Erection of agricultural cattle building.
Resolved: that “no observations” be made.

Refusals

09/0297 Whiteclosegate Filling Station, Brampton Old Road – Display of 1no. internally illuminated free standing double sided display unit..

26.2 White Moss Felling Application

A letter from the Forestry Commission was circulated advising of the forestry commissions request that Natural England withdraw its current application and reapply at a later date once further supporting information has been submitted .

Also advised of public meeting to be held on the 1st July 2009 at 7:30 p.m. in Crosby on Eden Village Hall, feedback from meeting to be used in Forestry Commissions decision making process.

Resolved: To confirm if meeting is to take place. Also, this item to be included as an agenda item for July meeting.

AM

26.3 Cumbria Landscape Character Guidance – an invitation for representatives of the Parish Council to attend the workshop on the 29th June 2009 was considered.

Resolved: Cllr Fox & Nicholson to attend.

AM

SR 27/6/09 Clerks Report

SR 573/4/09 Speed Reduction Measures

Cllr Bainbridge reported that progress had been difficult due to the elections but was continuing investigating funding options and methods of speed reduction.

SR 8/5/09 Fly Tipping – Covert Surveillance Procedures

Cllr Bowman informs that she has spoken to the Enforcement Team and they assure that they are constantly monitoring the fly tipping situation in the Parish. They do, however, rely on members of the public remaining vigilant and reporting any "suspect" vehicles etc and will robustly enforce any breach.

There is a mobile camera for CCTV but this requires a power supply to operate.

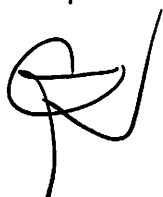
SR 12.2/5/09 Houghton Allotments

Landowners written to, one reply has been received indicating interest in leasing land to the Council for the purpose of allotments. Clerk to progress.

AM

SR 12.4/5/09 A Nicholson, Green Spaces

Thanked for his work on the footpath at Barn End 18th May 2009.



SR 14/5/09 Rickerby Park – Parking Area

See Agenda item 9.1

SR 14/5/09 Cyclepath at Rickerby Park

A Nicholson, Green Spaces to visit site and meet with footpath group at a date to be arranged. Overgrown vegetation reported to Highways hotline Ref. 294101. Highway Steward to cut back vegetation w/c 8th June.

Cllrs enquired who is responsible for the maintenance of the cycle path area, in particular, the hedges. Cllr Mallinson advised that he would enquire as to who is responsible.

JM

SR14/5/09 Damage to Tarraby Conservation Area

Chairman to report to next months meeting.

SR 28/6/09 Administration and Governance Matters

28.1 Website

A report was presented considering the development of the current website, which is currently not functioning.

Resolved: To appoint Parishcouncil.net to develop and host the website at a cost of £150.00 for website development and support charge of £100.00/annum.

AM

28.2 Internal Auditor Fees

Fees to increase to £75.00/visit + travel costs

Resolved: To approve increase in fees.

28.3 Risk Group Meeting

A report of the meeting held on the 16th May 2009 was received and recommended actions noted.

Resolved: To approve the actions recommended by the Risk Group.

AM

28.4 Clerks Holidays

Clerks holiday dates were noted.

28.5 Local Council Administration Book (Eighth Edition)

Resolved: to be purchased at a cost of £53.60 + VAT.

AM

29/6/09 Village Matters

29.1 Rickerby Park – Parking Area

An e-mail from J May, Countryside Officer was considered.

Cllrs raised concerns that the barricades and hard standing had created a private car parking area in what was considered an area that everyone can use. Concerns were also raised about the legalities of barricades on the land, the visual impact on the park and reservations expressed as to its effectiveness against joy riding and litter.

Resolved: Cllrs to e-mail concerns to Clerk, these to be incorporated into a letter to M Battersby at Carlisle City Council.

AM

29.2 Cumbria Wildlife Trust Public Meeting held 18th May 2009

Approximately 75 residents attended who were united in their support for the project although more details of the project were requested.

29.3 Groundworks Trust – Linstock Footpath

A report was presented highlighting the approximate costs of the scheme and funding shortfall. To enable the project to progress the Parish Council needs to secure additional funding. Cllr J Mallinson indicated that this would need to be at least 50% of the overall costs of £51,000.

Cllr Mallinson offered £1,000 and Cllr Bainbridge £1,000 towards the project.

Resolved: to investigate other sources of funding.

AM

29.3 Tree Planting Scheme

An offer to plant 30 trees (free of charge) within the Parish was considered.

Resolved: to provisionally accept the offer, areas to be considered to be decided at the July meeting.

AM

29.4 Crosby Bus Shelter Notice Board

Modification of the notice board was considered.

Resolved: to modify the notice board, Cllr Telford advised that there would be no charge for this service.

JT

SR 30/6/09 Highway Matters

30.1 Tarraby Speed Limit

A request has been received to lower the speed limit in Tarraby to 20 m.p.h.

Cllr Mallinson to obtain an informal response from R Hayward, Highways as to if this may be possible.

JM

SR 31/6/09 Councillor Matters

The following matters were raised:-

Cllr Cawley advised that A Nicholson had requested a meeting with the footpath group. Members to contact Cllr Cawley with availability dates.

Cllr Bainbridge advised that a valetting business at Whiteclosegate had been advised to find alternative premises. A possible paintballing site at Crosby Moor was currently being considered and requested that this could be included as an agenda item at the July meeting.

AM

Requested that the Clerk display a poster highlighting District Cllrs for the Pennington Drive, Wolsty Close and Drumburgh Avenue areas as electors were unclear as to urban ward boundaries; this request was agreed.

JB/AM

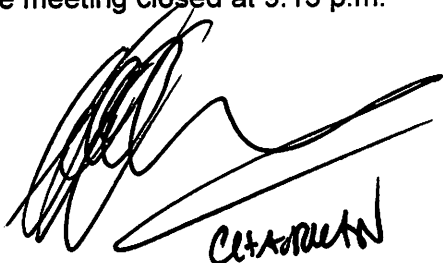
SR 32/6/09 Schedule of Correspondence, notices and publications

A schedule of correspondence, notices and publications received since the last meeting was received and noted.

SR 33/6/09 Date of Next Meeting

The next meeting is scheduled for Wednesday 8th July 2009 at 7.30pm in Houghton Village Hall.

The meeting closed at 9:15 p.m.



8/7/2009
11

STANWIX RURAL PARISH COUNCIL

Minutes of the meeting of the Stanwix Rural Parish Council held on
Wednesday 8th July 2009 in the Parish Hall, Houghton.

To be
Actioned
By:

SR 34/7/09 Apologies for absence

Apologies for absence were received from Cllr S Alecock, J Watson, J Telford, A Welsh & J Taylor.

SR 35/7/09 Present

The Chairman, Cllr C Nicholson and Cllr G Cawley, M Fox, P Gascoigne, A Lightfoot, P Newstead, Y Robertson & A Scorer.

SR 36/7/09 In Attendance

City Cllr J Bainbridge.

SR 37/7/09 Declarations of Interest

There were no declarations of any personal and/or prejudicial interests relating to any item on the agenda.

SR 38/7/09 Minutes of the meeting of the Parish Council held on 10th June 2009

The minutes of the meeting of the Parish Council held on the 10th June 2009 were received, agreed and signed by the Chairman.

SR 39/7/09 Public Participation

No members of the public were present at the meeting.

SR 40/7/09 Community Policing Report

PC Wright and PCSO P Aiston sent their apologies. A written report was circulated to members, reporting that:-

- Reported crimes - burglary of a dwelling under renovation at Crosshill; an incident of anti-social behavior outside pub in Crosby and theft of 2 pedal cycles at Linstock.
- Crosby On Eden - Speed issues – Capita to conduct site visit to identify speed reduction options. Police have issued endorsable fixed penalty notices for excess speed through Crosby and will continue to do so at Crosby and other areas.
- A Cllr advised that the Crosby Flood defences will incorporate road humps being placed at Church and Newby East junctions. These may act as a speed deterrent and will need to be taken into consideration with any future speed reduction schemes.
- July/August traditionally sees a marked rise in crime and coupled with a rise in acquisitive crime due to the current economic decline, ask that people be security conscious and report anything on 0845 3300247 or 999 if it is a crime in progress.

SR 41/7/09 Finance Matters

41.1 Resolved that the following payments be approved:-

PAYEE	DETAILS	AMOUNT	VOU NO.	CHQ NO.
A McCallum	Nett Salary	864.07	28	101247
	Reimbursements	148.38	29	101248
HM Inland Rev.	Tax & NI	237.36	30	101249
Information Comm.	Data Protection Registration	35.00	31	101250
Staples	Stationery	52.45	32	101251
J Johnston, Roofing	Houghton Hall Roof Repairs	1478.00	33	101252
Orchard Grounds	Grounds Maintenance – June	454.17	34	101253



41.2 Mail Redirection Fee to consider re-imbusement of £26.00 fee to Clerk.

Resolved: to approve payment of £26.00.

41.3 SRPC Financial Procedures

Written procedures of the Council's accounting systems were presented according to the Account and Audit Regulations 2008.

Resolved: to approve the financial procedures.

41.4 Quarterly Monitoring Report of income and expenditure against budget for the period 1st April to 30th June 2009 was received.

Resolved: to accept the report.

41.5 To note the receipt of £9.24 interest payment.

41.6 Budget – the financing of future projects and current budget use.

To enable accurate budget and precept forecasting, Cllrs considered current and future projects planned.

Resolved: Parish Plan Working Group to review plan and projects to be undertaken. Cllrs to advise Clerk of any other future projects to be considered at August's meeting. Finance Group to meet in September to consider project budget setting.

ALL

Cllrs also considered if overhead costs could be reduced by their sharing responsibility for posting minutes, agendas & notices. Consensus was that Clerk's single overall responsibility will maintain compliance with legal guidelines.

41.7 Clerk – Declaration of other employment

Clerk asked the Council to consider if they were willing for her to accept the offer of Clerk/RFO to Dalston Parish Council, with the intention of combining both roles.

Resolved: to allow Clerk to accept the position.

SR 42/7/09 Planning Matters

42.1 Applications

09/0491 57 Millcroft, Whiteclosegate – Alterations to remove existing roof and form new first floor plan incorporating attic roof truss roof.

Resolved: that "no observations" be made.

09/0516 Crosshill Farm, Blackford – General purpose agricultural building.

Resolved: that "no observations" be made.

42.2 White Moss Felling Application

Verbal reports were received from Cllrs who had attended the public meeting held on 1st July 2009. Natural England to circulate notes of meeting.

Agreed: To consider making a response to Natural England when notes of meeting received.

ALL

42.3 Cumbria Minerals & Waste Development Framework

A revised list of sites for waste management was considered.

Resolved: to respond to the consultation advising that:-

- Willowholme – site adjacent to Roman Wall, has flooded in the past and that increased levels of traffic movements are of concern.
- Heathlands – this site appears very close to the proposed eco-village.
- Hespin Wood Site – that this should be a co-ordinated development and that re-

- cycling and access issues are addressed.
- Existing sites should be used if capacity exists, rather than the creation of new ones.

AM

SR 43/7/09 Clerks Report

SR24/6/09 Crosby On Eden – Declassified road?

Cllr reported that the speed limit is legitimate.

SR24/6/09 Speed reduction initiatives planned in the area

Traffic Police written to 17th June, reply awaited.

26.2/6/09 White Moss Felling Application

See Agenda Item 6.2

SR 573/4/09 Speed Reduction Measures

Cllr Bainbridge reported that he is now working with Highways Dept. on this issue. Cllr Bainbridge will allocate part of his budget to this project.

SR 12.2/5/09 Houghton Allotments

Site meeting to take place – Clerk to arrange and inform Cllrs.

AM

SR 14/5/09 Cyclepath at Rickerby Park

An email was received from R Hayward, Highways Dept. Determined that a clearer response was required, Clerk to restate question to R Hayward.

AM

SR14/5/09 Damage to Tarraby Conservation Area

Chairman reported that the landowner will instruct contractors to make every effort to avoid the conservation area.

SR29.3/6/09 Groundworks Trust – Linstock Footpath

See Agenda item 8.2.

SR30/6/09 Tarraby Speed Limit

Cllr Mallinson to report to August meeting.

JM/AM

SR 44/7/09 Village Matters

44.1 Tree Planting Scheme

A letter from Colonel T McMullen, Army Cadet Force was considered.

Resolved: To progress scheme when more information is available.

44.2 Groundworks Trust – Linstock Footpath

Clerk gave verbal report on possible additional funding sources for the Linstock Footpath Project. Reported difficulties due to project not being considered suitable for funding (landfill grants), time restraints & project costs (lottery) and lack of grant funding available in current economic climate. Clerk to submit grant application to Northern Gas Community Grant scheme.

Resolved: Clerk to contact L Tickner, Carlisle City Council and agenda for August meeting.

AM

44.3 Paintballing Site at Crosby Moor

The possible sighting of a paintballing enterprise at Crosby Moor was discussed. Cllrs advised of opposition from nearby residents due to increased traffic, proximity to bridleway & footpath and noise.

Cllr Bainbridge will report to August meeting on if a planning application is likely to be received.

Resolved: to write to M Tickner, Carlisle City Council to determine what rules and restrictions concerning paintballing sites apply and how these rules will be enforced.

AM

Cllr Bainbridge left at 8:55 p.m.

SR 45/7/09 Councillor Matters

The following matters were raised:-

Cllr Newstead requested an update on the Houghton Cllr Vacancy. Procedures were advised by Clerk.

AM

Cllr Lightfoot reported that the Tribune Drive bus shelter window was broken and had been for 6 months. Clerk to progress with City Council.

AM

Cllr Robertson reported that signs advising of lay-by time restrictions on A689 had been damaged. Clerk to report to City Council.

AM

Cllr Gascoigne advised that a property advertising board is causing visibility problems to drivers at Scaleby Road junction, The Knells. Clerk to report.

AM

Also, reported that the positioning of a highway sign at The Knells caused visibility problems for people exiting. Clerk to progress.

AM

Reported that speeding is still a problem on Knells Road and asked for this to be an agenda item for next month.

AM

Reported overgrown footpaths at Knells, Clerk to report to A Nicholson, Carlisle City Council.

AM

Cllr Nicholson advised of a vehicle left in Houghton Post Office lay-by with 'for sale' sign. Reported to City Council who will enforce action.

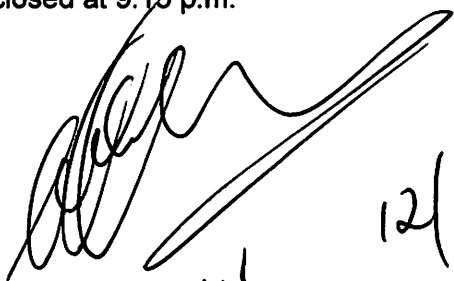
SR 46/7/09 Schedule of Correspondence, notices and publications

A schedule of correspondence, notices and publications received since the last meeting was received and noted.

SR 47/7/09 Date of Next Meeting

The next meeting is scheduled for Wednesday 12th August 2009 at 7.30pm in Houghton Village Hall.

The meeting closed at 9:15 p.m.


A. Nicholson
12/8/2009

STANWIX RURAL PARISH COUNCIL

Minutes of the meeting of the Stanwix Rural Parish Council held on Wednesday 12TH August 2009 in the Parish Hall, Houghton.

To be
Actioned
By:

SR 48/8/09 Apologies for absence

Apologies for absence were received from Cllr S Alecock, G Cawley, A Scorer, J Telford & A Welsh.

SR 49/8/09 Present

The Chairman, Cllr C Nicholson and Cllrs M Fox, P Gascoigne, A Lightfoot, Y Robertson & J Watson.

SR 50/8/09 In Attendance

City Cllr J Bainbridge & M Bowman.
7 members of the public were present.

SR 51/8/09 Declarations of Interest

Cllr Watson declared a personal & prejudicial interest in Agenda item 6.1 – Planning Application No. 09/0568.

Cllr Gascoigne declared a personal interest in Agenda item 10.1 - Speeding, Knells Road.

SR 52/8/09 Minutes of the meeting of the Parish Council held on 8th July 2009

The minutes of the meeting of the Parish Council held on the 8th July 2009 were received, agreed and signed by the Chairman.

SR 53/8/09 Public Participation

6 members of the public attended to voice concerns over the Cumbria Paintball Centre, Crosby Moor. Planning permission has not been received or granted (at time of meeting) for a paintball centre and items brought to the Councils attention by residents included:-

- Change of land use from agricultural to business;
- Petition was presented with 17 householders from the immediate area having signed as being not in favour of the site;
- Houses are situated within 200 yards of the paint balling field;
- Moor Park Lane is not suitable for business use, historically being used for farmland and residents access only. Lane is un-adopted and maintained at residents own expense. Large vehicles experience difficulties in turning round and road safety issues exist, as to turn right onto A689 is considered hazardous. The lane is unlit and does not have any mandatory speed limit (as un-adopted). Residents with young families raised concerns about road safety;
- Noise pollution will be experienced with gun shots, thunderclaps and smoke bombs. Resident's standard of life will be affected. If allowed to open for 28 days of the year, this is envisaged to be every Saturday/Sunday through the summer months;
- Wildlife and livestock - horses and sheep are housed in adjacent fields and natural woodland nearby is habitat for deer, badgers, hares and newts. The noise will scare all animals;
- Area not on main sewer network, 2 properties septic tank outflows being situated under Moor Park lane.
- Website advises that a maximum of 30 people can be catered for at each session, concerns raised over accompanying traffic levels;
- Site looks very shabby and unprofessional with no visible water supply or toilets;
- Footpath runs alongside the paintball site and poses a risk of injury to walkers;
- Parish council requested to undertake a site visit.



SR 54/8/09 Community Policing Report

PCSO P Aiston reported that:-

- Football nets had been reported stolen from Houghton village green.
- A stolen Quad bike had been recovered at Crosby Moor Garage. This was the result of a resident reporting suspicious circumstances.
- 5 attempted burglaries in the area. 1 at Linstock resulting in the loss of lead, copper & diesel, 3 at Tarraby, mainly shed's and garage's, with alcohol and bikes stolen.
- Residents urged to be very vigilant and report any suspicious behavior.

PC A Wright reported that:-

- Incidences of anti social behaviour in Houghton had been decreasing, but have recently increased.
- 3 cats had been shot with air weapons.
- Report of children being threatened with air rifles – investigations ongoing. Requested that anyone with any information to contact himself.
- Speeding – Crosby being specifically targeted by safety camera.

55/8/09 Finance Matters

55.1 Resolved that the following payments be approved:-

PAYEE	DETAILS	AMOUNT	VOU NO.	CHQ NO.
A McCallum	Nett Salary	864.07	35	101254
	Reimbursements	255.91	36	101255
HM Inland Rev.	Tax & NI	237.36	37	101256
J Airey	Internal Audit Fee	114.92	38	101257
Staples	Stationery	15.43	39	101258
Carlisle Bus Supp	A4 Paper	12.59	40	101259
P Burns	Linstock Hall – Toilet Conversion	450.80	41	101260
Orchard Grounds	Grounds Maintenance – July	454.17	42	101261
Lexis Nexis	Arnold Baker – Local Council Admin	59.05	43	101262
BDO Stoy Hayward	External Audit Fee 2008/9	460.00	44	101263

55.1 To note the receipt of £5494.00 Concurrent Services Grant from Carlisle City Council & £612.60 from HM Revenue & Customs for recovered VAT for the period 01/04/09 to 30/06/09.

55.2 Internal Auditors Report

Resolved: The internal auditor's report for the accounting periods 1st April to 30th June 2009 was received and approved.

55.3 Vitalise – to consider a donation under Section 137.

Agreed: To determine more about the charity before considering request for donation.

AM

55.4 Linstock Hall to authorise the purchase of Curtains at a cost of £362.00 + VAT.

Resolved: Estimate approved.

55.5 Budget to consider the financing of projects for 2010/11.

Projects suggested to be considered included:-

- Houghton Allotments
- Linstock Footpath Extension
- Crosby Moor Public Footpath 132004 – costs to redirect.
- Village Hall Grants

55.6 Audit Commission Annual Return 2008/9

Noted that the annual return is in accordance with the Audit Commissions requirements and

no comments made.

55.7 Linstock Fallen Tree to approve costs of approximately £500.00 to make safe and dispose of tree.

Resolved: Estimate approved.

SR 56/8/09 Planning Matters

56.1 Applications

Cllr Watson left the room at 8:25 p.m.

09/0568 Langdale, 14 Houghton Road, Houghton – Two storey extension to rear elevation to provide extended dining room and hall on ground floor with extended 2no. bedrooms and addition of 1no.

Resolved: To comment that:-

- It is a further extension to a property that has been extended in the past to the front and rear;
- The extension will lead to neighbouring properties losing light and privacy.

Cllr Watson re-entered the room at 8:27 p.m.

09/0571 25 Antonine Way, Houghton – First floor extension to provide bedroom above existing garage.

Resolved: that "no observations" be made.

1/09/9034 South of Hazel Grove, Linstock – Erection of motor control kiosk and access track.

Resolved: To object on the grounds that:-

- The development is considered inappropriate to have been sited on an area of common land, contrary to The Commons Act 2006, but if permission is granted;
- That United Utilities should re-instate the area to a satisfactory standard, the access track to be constructed of a material appropriate to the undeveloped nature of the land e.g. Integra green plastic reinforcement.

Permissions

09/0349 28 Whiteclosegate, Carlisle – Erection of 1No. dwelling in rear garden of No. 28 and construction of new access to existing house (Outline Application).

09/0362 The Hawthorns, Park Broom – Single storey side extension to provide 1no. en-suite bedroom.

09/0427 Harene, Linstock – Erection of agricultural building.

09/0456 Crosshill, Blackford – Demolition of existing farmhouse and erection of new replacement farmhouse.

09/0491 57 Millcroft, Whiteclosegate – Alterations to remove existing roof and form new first floor plan incorporating attic truss roof.

56.2 Paintballing Site at Crosby Moor

Correspondence from M Tickner, Carlisle City Council on the rules, regulations, restrictions and enforcement action was received. Consideration was also given to the objections

raised by residents in the Public Participation section of the meeting.

Resolved: To submit a response to Planning, Highways and Environment Departments based on residents concerns and request that activity is stopped immediately.

Also resolved: Cllr Bainbridge to arrange site visit including City and Parish Councilors.

AM
JB

56.3 Draft North West Plan Partial Review to consider responding to the draft policy.

Resolved: No response necessary.

54.4 Strategic Housing Market Assessment – Carlisle Rural East to consider responding to the draft report.

Resolved: To respond advising that Parish Council is supportive of the document, that it identifies need and is consistent with areas of high priority identified in SRPC's Parish Plan.

AM

54.5 White Moss SSSI to consider Forestry Commission correspondence.

Resolved: To write to Natural England to determine future plans for the site, likely timescales and reiterate that the local community be utilised for the consultation process.

AM

SR 57/8/09 Clerks Report

24/6/09 Speed reduction initiatives planned in the area

E-mail reply to letter dated 17th June was received. Agreed for Speed Indication Device to be located in Crosby On Eden.

AM

SR 12.2/5/09 Houghton Allotments

See Agenda item 9.8.

SR 14/5/09 Cyclepath at Rickerby Park

Informed by Andrew Nicholson, Carlisle City Council that the footpath/cycle path was built by Cumbria County Council with substantial grant aid from the Countryside Agency as part of the Hadrian's Wall Path. It was intended by the officers dealing with the route at the time that it would be a dedicated as a Public Right of Way but it appears that this never happened, and the Officer with responsibility for this aspect retired some years ago. Andrew Nicholson is contacting Richard Hayward to progress the issues raised.

Clerk to progress this issue with A Nicholson.

AM

SR30/6/09 Tarraby Speed Limit

Cllr Malison to report to September meeting.

JM

SR42.3/7/09 Cumbria Minerals & Waste Development Framework

Letter submitted 16th July 2009.

SR45/7/09 Tribune Drive Bus Shelter – Broken Window

Advised that this is now repaired.

SR45/7/09 Damage to Lay-by time restriction notices on A689

Reported to Highway Hotline Ref. 311585 – no feedback received as yet.

SR45/7/09 Property Advertising Board – The Knells

Estate Agent contacted and agreed to remove.

SR45/7/09 Highway Sign – The Knells

Reported to Highway Hotline Ref. 311585. Highway Steward advised to send photographs to Chris Snowden, Cumbria Highways which Clerk has done. Awaiting feedback.

Clerk to obtain feedback and Agenda for September meeting.

AM

SR45/7/09 Overgrown footpaths – The Knells



Reported to A Nicholson, Carlisle City Council who has advised that it will be added to list of footpaths to be cut.

SR 58/8/09 Administration & Governance

58.1 Certificate in Local Council Administration – to consider costs of £25.00 for Clerk's attendance

Resolved: Approved.

58.2 Parish Council Phone line – to consider the current arrangements.

Resolved: Landline costs to be divided between Clerk and Council, Mobile Phone costs to be divided between SRPC and Dalston Parish Council. This arrangement to be reviewed after 9 months.

58.3 Houghton Vacancies – to consider procedures for interviews.

Chairman announced that Cllr Taylor, Vallum Ward has submitted his resignation.

Discussion on procedures for interviewing arrangements followed.

Resolved: Vacancy working group to be formed comprising of Houghton ward Cllrs, Chairman & Clerk. Interviews to be held at a date to be arranged and recommendations to be taken to September meeting.

AM

Cllr Bainbridge & Bowman left at 9.32 p.m.

58.4 Training Statement of Intent – to consider adoption.

Resolved: To amend the document to read under 1. Commitment to Training – Stanwix Rural Parish Council will identify appropriate training needs 'on an annual basis' and provide sufficient resources for training provision.

AM

58.5 Training Event 'How Parish Councils can win friends and influence people' - to consider Cllrs attendance.

Resolved: Chairman, Clerk and Cllr Fox to attend.

SR 59/8/09 Village Matters

59.1 Linstock Village Green – to consider the terms of the lease offered by the Church Commissioners.

Agreed: Item to be deferred to meeting on the 9th September due to no Cllrs attending from Linstock and meeting time constraints.

AM

59.2 Groundworks Trust Linstock Footpath

A verbal report was received on progress in obtaining funding for the project. Difficulties in attracting funding are being experienced due to the nature of the project and current economic climate.

Agreed: Linstock Footpath working group to be convened, consisting of Chairman, Vice-Chairman, Clerk and Cllr Alecock, Telford & Fox.

AM

59.3 Parish Plan Working Group

A report of the meeting held 28th July 2009 was received. The list of identified high priority parish projects examined and possible future budget provision determined

Resolved: To approve the actions recommended by the group.

59.4 Windsor Way Notice Board – to consider action on continued vandalism.

Agreed: To defer to meeting on the 9th September.

AM

59.5 Carlisle Airport Forum

Draft minutes of the meeting held on the 15th July 2009 circulated.

59.6 Crosby Playing Field – Fly tipping of grass cuttings

Resolved: To erect notice advising of legalities of fly tipping.

AM

59.7 Brunstock Beck – Poisoning of fish

Chairman to make enquiries with Environment Agency.

CN

59.8 Houghton Allotments

Agreed: To defer to meeting on the 9th September.

AM

59.9 Houghton Hall Garden Centre Footpath – to consider the layout of the proposed footpath.

Resolved: To write to A Taylor, Carlisle City Council outlining concerns over disabled access through kissing gates and path surface material.

AM

SR 60/8/09 Highway Matters

60.1 Speeding, Knells Road – to consider action

Agreed: To contact Cllr J Mallinson regarding progress on this issue.

AM

60.2 Houghton Bus Service – to consider a resident request for an increased service during working hours.

Agreed: To defer to meeting on the 9th September.

AM

SR 61/8/09 Councillor Matters

No Councillor matters were raised.

SR 62/8/09 Schedule of Correspondence, notices and publications

A schedule of correspondence, notices and publications received since the last meeting was received and noted.

SR 63/8/09 Date of Next Meeting

The next meeting is scheduled for Wednesday 9th September 2009 at 7.30pm in Crosby on Eden village hall.

The meeting closed at 9:55 p.m.



Cllr J Mallinson

9/507/2009

STANWIX RURAL PARISH COUNCIL

Minutes of the meeting of the Stanwix Rural Parish Council held on
Wednesday 9th September 2009 in Crosby on Eden Parish Hall.

To be
Actioned
By:

SR 64/9/09 Apologies for absence

Apologies for absence were received from Cllr P Gascoigne, Y Robertson & J Watson.

SR 65/9/09 Present

The Chairman, Cllr C Nicholson and Cllrs S Alecock, G Cawley, M Fox, A Lightfoot,
A Scorer, J Telford & A Welsh.

SR 66/9/09 In Attendance

County Cllr J Mallinson, City Cllr J Bainbridge & PCSO P Aiston.
7 members of the public were present.

SR 67/9/09 Declarations of Interest

Cllr Mallinson declared a personal interest in agenda item 5.1 – Kath's Curtains.

Cllr Lightfoot declared a personal and prejudicial interest in agenda item 5.4 – Houghton
Village Hall.

SR 68/9/09 Minutes of the meeting of the Parish Council held on 12th August 2009

The minutes of the meeting of the Parish Council held on the 12th August 2009 were
received, agreed and signed by the Chairman.

SR 69/9/09 Community Policing Report

PCSO P Aiston reported that:-

- Jackson Road, Houghton – scrambler bike stolen.
- Rickerby – two bikes taken from an outhouse.
- Antonine Way, Houghton – criminal damage to vehicle.
- Houghton Primary School – youths reported on premises.
- Tribune Drive, Houghton – anti-social behaviour by youths.
- Brunstock Lane – youths with scooter causing a disturbance at night.
- Tarraby – report of suspicious activity at common land.

PCSO Aiston left at 7:40 p.m.

SR 70/9/09 Public Participation

A member of the public asked that residents are kept informed of further developments on
the Cumbria Paintball Centre, Crosby Moor. In particular, the date of the meeting to be
arranged between residents, landowner, business developer, City and Parish Councillors.
It was requested that this meeting take place in a neutral venue, Crosby on Eden village
hall being suggested.

A resident of Houghton advised that parking problems at Houghton Post Office have not
been addressed. Cllr Mallinson advised that problems had been experienced in reaching a
solution with Carlisle City Council Highways department. Cllr Mallinson to re-raise the
issue and report to next meeting. Also, reported that the Houghton to Kingstown cycleway
was deteriorating further and requested that action be taken.

Planning application No. 09/0634 Orchard Gardens, Houghton - advised that if the
development is approved, it would deny access to the field by machinery. This would make
maintenance of the land difficult and this would impact on bordering properties.

JM



SR 71/9/09 Finance Matters

71.1 Resolved that the following payments be approved:-

PAYEE	DETAILS	AMOUNT	VOU NO.	CHQ NO.
A McCallum	Nett Salary	863.87	45	101264
	Reimbursements	102.08	46	101265
HM Inland Rev.	Tax & NI	237.36	47	101266
CALC	CiLCA Training (Min 58.1/8/09)	25.00	48	101267
Staples	Stationery	29.56	49	101268
Timberplay	Linstock Playground – Deposit	15,832.00	50	101269
Orchard Grounds	Grounds Maintenance – August	454.17	51	101270
Kaths Curtains	Linstock Hall – Curtains	862.00	52	101271
Carlisle Bus Sup	A4 Paper	12.59	53	101272

71.2 Crosby On Eden Village Hall to authorise re-pointing at a cost of £3629.35 + VAT.
Resolved: Estimate approved.

71.3 Crosby On Eden Village Hall to authorise new store cupboard at a cost of £400.00 + VAT.
Resolved: Estimate approved.

71.4 Houghton Village Hall to authorise the replacement of kitchen flat roof at a cost of £1271.00 + VAT.
Resolved: Estimate approved.

71.5 Local Councils VAT Workshop, Gosforth to approve travel costs of approximately £25.00 for Clerks attendance.
Resolved: Costs of £25.00 approved.

SR 72/9/09 Planning Matters

72.1 Applications

09/0634 L/A Orchard Gardens, Houghton – Erection of detached bungalow and detached garage.

Resolved: To object on the grounds that:-

- The proposed site lies in open countryside outside the boundary of the settlement of Houghton; as defined in the Local Plan for Carlisle.
- The proposed development would intrude into open countryside.
- The proposed development would deny access to the field immediately south of the site, thus preventing proper care and maintenance of the land.

Permissions

09/0213 Walby Farm, Crosby On Eden – Construction of earth banked slurry store.

09/0516 Crosshill Farm, Blackford – General purpose agricultural building.

09/0571 25 Antonine Way, Houghton – First floor extension to provide bedroom above existing garage.

72.2 Former Garlands Hospital – Carlisle City Planning Brief

An invitation to respond to the planning brief was considered.

Resolved: No comment deemed necessary.

AM

72.3 Paintball Site at Crosby Moor

Correspondence from P Barnard, Development Control Engineer and M Tickner, Planning Enforcement Officer was received.

Resolved: That a meeting is held between representatives of residents, landowner, business developer, City and Parish Councillors. This to be arranged as soon as possible at a neutral venue by Cllr J Bainbridge.

JB

SR 73/9/09 Clerks Report

SR30/6/09 Tarraby Speed Limit

Cllr Mallinson advised that there is a moratorium on speed limit restrictions countywide but will keep Tarraby on the list of roads to be considered in future.

SR 56.4/8/09 Strategic Housing Market Assessment – Carlisle Rural East

Response sent 15th August 2009.

SR 56.5/8/09 White Moss SSSI

Response sent to Natural England as per Parish Councils instructions on 15th August 2009.

SR57/8/09 Speed Indication Device – Crosby on Eden

Advised by PC A Wright that the device is currently being repaired, but will arrange for it to be sited in Crosby on Eden when returned.

SR 57/8/09 Cycle path at Rickerby Park

Andrew Nicholson, Carlisle City Council currently pursuing Richard Hayward to progress responsibility issues.

SR57/8/09 Highway Sign – The Knells

Advised by AMEY, Brampton that no action is currently planned to move the sign.

This is due to:-

- The length of time the sign has been in position (with no other complaints received);
- if moved any other positions would still block visibility;
- and the cost of moving it estimated at being approximately £1,000.

However, if we wish to pursue this further we can speak to John Meaton/Mike Foster at CAPITA.

Cllr Mallinson advised that he would look at the sign and report back to the Council.

JM

SR59.6/8/09 Crosby Playing Field – Fly tipping of grass cuttings

Notice advising of legalities erected.

SR59.9/8/09 Houghton Hall Garden Centre Footpath

Letter sent regarding concerns sent 17th August 2009, no reply received as yet.

SR59.7/8/09 Brunstock Beck – Poisoning of fish

Estimated that 5,000 fish dead but some fish still be alive. Source of pollution still unknown but thought to be slurry.

A Houghton resident informed the meeting that blue water waste and sanitary items can be witnessed in Brunstock Beck, these thought to be discharged from properties on Jackson Road. Chairman offered to look at the area with the resident.

CN

SR 74/9/09 Administration & Governance

74.1 Houghton Vacancies

A report of the interviews held on the 3rd September was received. It was recommended that both candidates interviewed be co-opted onto the Council.

Also advised that a co-opted vacancy now exists for Vallum, following Cllr Taylors resignation. Posters to be displayed on P.C. notice board's, advising of vacancy.

Resolved: To appoint Mr R Batey & Mr P Duncan onto the Council



Clerk left the room at 8:20 p.m.

74.2 Clerks Salary Increase

Resolved: To increase to LCR1, spinal point 5, as per contract of employment.

Clerk re-entered the room at 8:21 p.m.

SR 75/9/09 Village Matters

75.1 Linstock Village Green

The Church Commissioners lease for Linstock village green was considered.

Resolved: To accept the lease.

AM

75.2 Linstock Footpath Extension

A verbal report of the working group meeting held on the 2nd September was received. Clarification of possible County Council funding needed to be obtained to determine Council funding required. Advised that problems had been experienced in gaining copies of Highways & Transport Working Group minutes.

Agreed: Deferred to October meeting.

AM

75.3 Windsor Way Notice Board

Verbal report on continued vandalism to the notice board was received.

Resolved: To repair the notice board.

75.4 Houghton Allotments

A report to determine a future course of action was received. To date, no offers to buy or lease land have been received.

Agreed: To invite Elizabeth Allnutt, Community Services, Carlisle City Council to October meeting.

AM

75.5 Lowering of Kerb, The Garth, Crosby on Eden

A residents request to lower a kerb was considered.

Cllr Mallinson agreed to fund the costs at approximately £600.00.

Cllr Bainbridge entered at 8:50 p.m.

75.6 Linstock Playground – Community Spaces Grant

Resolved: Chairman authorised to sign permission form as required by Community Spaces Grants Officer.

SR 76/9/09 Highway Matters

76.1 Review of local bus service – Longtown to Carlisle and Carlisle to Brampton

Council invited to make observations/comments on proposed changes to bus service.

Resolved: To request enhanced service for Houghton.

AM

76.2 Houghton Bus Service

A request for increased service during working hours was discussed.

The residents request to be incorporated in response above.

SR 77/9/09 Councillor Matters

Cllr Alecock reported that panels were missing from the Crosby Moor Bus Shelter. Clerk to obtain quotes for replacement.

Also, reported that two sign posts (with notice removed) were situated between Linstock

AM

and Rickerby. No Cllrs were able to recall what sign had been originally in-situ.
Cllr Mallinson to investigate the replacement of the sign or removal of the posts.

JM

Cllr Telford raised the issue of litter and the poor condition of footpaths at Rickerby Park. It was agreed for this item to be included at October's meeting.

AM

SR 78/9/09 Schedule of Correspondence, notices and publications

A schedule of correspondence, notices and publications received since the last meeting was received and noted.

SR 79/9/09 Date of Next Meeting

The next meeting is scheduled for Wednesday 14th October 2009 at 7.30pm in Crosby on Eden village hall.

The meeting closed at 9:15 p.m.



Cllr Mallinson

14/ Oct / 2009

STANWIX RURAL PARISH COUNCIL

Minutes of the meeting of the Stanwix Rural Parish Council held on
Wednesday 14th October 2009 in Crosby on Eden Parish Hall.

SR 80/10/09 Declarations of Acceptance of Office

Cllr Batey and Cllr Duncan signed declaration of acceptance of office forms.

SR 81/10/09 Apologies for absence

Apologies for absence were received from Cllr P Gascoigne & Y Robertson.

SR 82/10/09 Present

The Chairman, Cllr C Nicholson and Cllrs S Alecock, R Batey, G Cawley, P Duncan, M Fox, A Lightfoot, A Scorer, J Telford, J Watson & A Welsh.

SR 83/10/09 In Attendance

County Cllr J Mallinson, City Cllr J Bainbridge & M Bowman.
3 members of the public were present.

SR 84/10/09 Declarations of Interest

Cllr Telford declared a personal interest in agenda item 6.1.
Cllr Lightfoot declared a personal interest in agenda item 6.7.

SR 85/10/09 Minutes of the meeting of the Parish Council held on 9th September 2009

The minutes of the meeting of the Parish Council held on the 9th September 2009 were received, agreed and signed by the Chairman.

SR 86/9/09 Public Participation

A Houghton resident commented on planning application 09/0634 Orchard Gardens, Houghton. He believed that information provided to planning officers had technical inaccuracies regarding access to agricultural land behind the proposed property. He requested that this information be brought to the attention of the planning officer by the Council.

The applicant of planning application 09/0637 15 & 15a Rickerby Court made a representation to the Council, that included how the properties are to be raised above flood levels and to be built in sympathy with the other existing properties at Rickerby Court.

2 members of the public left at 7:40 p.m.

Elisabeth Allnutt (EA), Allotments Officer, Carlisle City Council advised on current regulations concerning the provision of allotments for Houghton. This included:-

- Other Parish Councils (PC's) are also finding it difficult to buy/lease suitable land within the Carlisle City Council area.
- Compulsory purchase – although the principle local authority (either Carlisle City Council or Cumbria County Council) has a duty to act on behalf of the PC, clarity is needed as to their exact obligations. EA to draft a letter to the Allotments Association to clarify exactly what duties local authorities have to PC's.
- Costs of compulsory purchase – costs incurred by the local authority in the course of compulsory purchase are to be borne by the PC.
- Unprecedented rise in the requests for allotments countrywide.
- Village greens – it was questioned as to if an area of a village green could be used for allotments, EA advised that this was prohibited.
- Lease length – EA would not advise that any lease should be for less than 5 years.

To be
Actioned
By:

- Allocation of allotments – recommended 1 plot per applicant.
- Plot numbers – Allotments Association advises to aim for 20 plots per 1000 households.

Elisabeth Allnutt left at 7:58 p.m.

SR 87/10/09 Community Policing Report

PC Alasdair Wright and PCSO P Aiston sent their apologies and a report was read by the Clerk that included:-

- Anti social behaviour – 3 incidents at Jackson Road, Houghton Road and Antonine Way.
- Crosshill – theft of gates.
- Crosby On Eden – theft of strimmer and chainsaw from a shed.
- Knells – theft of car, discovered burnt out.

SR 88/10/09 Finance Matters

88.1 Resolved that the following payments be approved:-

PAYEE	DETAILS	AMOUNT	VOU NO.	CHQ NO.
A McCallum	Nett Salary	886.72	54	101273
	Reimbursements	63.76	55	101274
HM Inland Rev.	Tax & NI	251.53	56	101275
Houghton Echo	Advert for Councillor – Summer 09	25.00	57	101276
British Telecom	Phone Bill July-Oct 09	127.24	58	101277
Staples	Stationery	6.74	59	101278
Orchard Grounds	Grounds Maintenance – September	454.17	60	101279
Cllr G Cawley	Broadband Reimbursement	62.22	61	101280
Cllr C Nicholson	Broadband Reimbursement	75.00	62	101281
A McCallum	Broadband Reimbursement	42.50	63	101282
RJ Telford & Sons	Linstock Hall – Roof repairs	212.52	64	101283

88.2 To note the receipt of £500 Parish Hall Grant for Linstock hall curtains & £8.91 bank interest payment.

88.3 Quarterly Monitoring Report of income and expenditure against budget for the period 1st July to 30th September 2009 was received.

Resolved: to accept the report.

88.4 Precept 2010/11

A report was presented of the proposed budget for 2010/11.

Resolved: That the Precept be increased by 2.5% to £40,540.00. Finance group to report to November meeting on possible budget options.

Also agreed: Clerk to identify other grant distribution methods used by PC's.

88.5 Churchyard Maintenance Grants 2009/10

Resolved: that £700.00 be paid to Houghton and Crosby on Eden Churches.

88.6 Houghton Echo Grant 2009/10

Resolved: that £250 be paid to Houghton Village Hall Committee.

Cllr Fox left the room at 8:20 pm

88.7 Crosby on Eden Hall

Resolved: to approve the estimate for floor repairs totaling £130.00 + VAT.

Cllr Fox re-entered the room at 8:21 pm

AM

SR 89/10/09 Planning Matters

89.1 Applications

09/0637 15 & 15a Rickerby Court, Rickerby – Erection of 2no. detached dwellings.
Resolved: no objections.

Street Naming Application – Gosling Syke Farm, Houghton Road
Resolved: no objections.

Permissions

09/00568 Langdale, 14 Houghton Road, Houghton – Two storey extension to rear elevation to provide extended dining room and hall on ground floor with extended 2no. bedrooms and addition of 1no. bathroom above.

09/0634 L/A Orchard Gardens, Houghton – Erection of detached bungalow and detached garage.

Resolved: to notify the Planning Officer of the advised technical inaccuracies regarding access to the field immediately south of the site.

AM

01/09/9034 South of Hazel Grove, Linstock – Erection of motor control kiosk and access track.

89.2 **Cumbria Minerals & Waste Development Framework's Site Allocation Policies and Proposals Map**

An invitation to respond to the planning brief was considered, the brief contained details of a proposed new site at Kingmoor Park.

Resolved: Clerk to respond to the brief, advising of access issue concerns.

AM

SR 90/10/09 Clerks Report

SR70/9/09 Houghton Post Office - Parking

Cllr Mallinson advised that the suggested insertion of bollards had been abandoned by the Highways Dept. Advised that this matter should be taken to the next Neighbourhood Forum for referral.

Resolved: Chairman and Vice Chair to approach the Post Office to determine possible measures that could be implemented to improve pedestrian safety.

CN/GC

SR 73/9/09 Highway Sign – The Knells

Cllr Mallinson to investigate with Highways Dept. the possibility of the sign being lowered.

SR 73/9/09 Brunstock Beck – Discharge of sewage site meeting - Jackson Road

Chairman reported that no further information yet received from the Environment Agency.

SR 75.1/9/09 Linstock Lease

J Priddle advised of Parish Councils agreement to lease terms and conditions. Awaiting further correspondence.

SR 75.3/9/09 Windsor Way Notice Board

Board now fixed.

SR 75.5/9/09 Lowering of Kerb, The Garth, Crosby on Eden

Two kerb's now lowered. Cllr Mallinson reluctantly accepted that he would probably have to fund both.

SR 75.6/9/09 Linstock Playground – Community Spaces Grant

Notice received of success in gaining grant of up to a maximum of £11,950 received 30th September.

SR 76/9/09 Review of local bus service's

Letter sent 15th September, reply received 28th September. Advised that would forward the letter to Stagecoach who operate the service on a commercial basis. Consider that Houghton village usage levels are too low to support a higher level of service. Also advised that the current level of service offered adheres to County Council's needs criteria for a settlement of Houghton's size.

SR 77/9/09 Crosby Moor Bus Shelter – Repair

Bus shelter appeared to have been repaired by member of the public. Estimate for re-staining shelter received for £68.00 + VAT.

Resolved: Clerk to authorise re-staining.

AM

SR 77/9/09 Linstock – Sign Posts with no sign attached

Cllr Mallinson to request these are removed.

JM

Cllr Scorer & County Cllr J Mallinson left at 8:45 pm

91/10/09 Administration & Governance

91.1 Clerks Salary Increase

Resolved: to approve the increase of 0.11p/hour from April 2009 as per national salary award.

91.2 Clerks Annual Leave Entitlement

Resolved: to amend conditions of service to increase annual leave entitlement to 21 days, based on the National Joint Councils recommendations. Chairman to re-issue contract of employment.

CN

91.3 Freedom of Information Act Training Course

Resolved: Clerk to attend at a cost of £19.50 + milage.

AM

91.4 Parish Councillor Allowances 2009/10

Notification received on new rates.

Resolved: Councillors to decide individually if they wish to claim the new rates and inform the Clerk.

ALL

91.5 Vallum Vacancy

Clerk reported that no applicants had expressed an interest to date.

91.6 CALC Annual General Meeting 14th November 2009

Invitation received.

Resolved: Clerk and Chairman to attend at a cost of £10 each, other Councillors who wish to attend to notify the Clerk.

AM

SR 92/10/09 Village Matters

92.1 Rickerby – Purchase of quarry waste for road repair

Resolved: Clerk to authorise purchase of quarry waste at cost of £270 + VAT, Cllr Cawley to organise distribution with residents.

GC

92.2 Linstock Footpath Extension

Working Group to meet on Wednesday 21st October and report to November meeting.

92.3 Tree Survey 2009

Tree survey undertaken October 2009 and copy circulated to members.

Resolved: To authorise the pruning of trees at a total cost of £370, tree removal/replacement to be considered at a later date, when alternate quotes received.

AM

92.4 Houghton Allotments

Consideration was given to the information supplied by Elizabeth Allnut in the public participation item of the meeting.

Resolved: To await a reply from Ms Allnut regarding her letter to the Allotments Association as to the responsibilities of local authorities. Clerk to contact Klondyke Group again as to possible availability of land.

EA/AM

92.5 Kissing Gate

The possibility of obtaining a kissing gate through the Parish Paths Initiative was discussed and areas for placement suggested.

Resolved: First preference to be placed on footpath 132009 at Tarraby, second preference footpath 132004 High Crosby to Newby.

AM

92.6 Community Land Trusts

An offer to hold a workshop on the potential of Community Land Trust's was considered.

Resolved: No further action required.

AM

92.7 Rickerby Park – Condition of footpaths and litter

Verbal discussion took place about concerns on parking on the park, litter, footpaths and the use of the park as a showground. Advised that a petition is being considered by Carlisle City Council at the Executive meeting to take place on Monday 26th October at 1:00 pm.

Resolved: Clerk to write letter to Mr J May, Countryside Officer, Carlisle City Council highlighting the concerns outlined above..

AM

92.8 Houghton Bench

The Council was approached to suggest a suitable position for the placement of a bench. Suggested that it could be placed at Gosling Syke Farm, Houghton, for the use of children visiting the site.

Resolved: Clerk to approach owner and offer the bench to Gosling Syke Farm.

AM

Cllr Watson & Welsh left at 9:20 pm

92.9 Houghton Village Green – Cumbria in Bloom

A request to plant bulbs on the village green and support towards entry into Cumbria in Bloom 2010 was considered.

Resolved: To authorise the planting of bulbs and allocate £100 towards Cumbria in Bloom entry via Section 137.

AM

SR 93/10/09 Highway Matters

93.1 Carlisle Northern Development Route

A verbal report on the presentation given to the Neighbourhood Forum was received.

SR 94/10/09 Councillor Matters

Cllr Nicholson reported on a residents concerns regarding the Brunstock footpath/bridleway. Problems include the tipping of rubble, a concrete bollard denying access being placed, evidence of rats and foul odours. Agreed for this to be an agenda item for the next meeting.

AM

Cllr Batey reported on the level of fly-tipping at Linstock roundabout. Agreed for this to be an agenda item for the next meeting.

AM

Cllr Fox asked that the Highway Steward be thanked for his work in the area and requested an update on the Crosby Paintballing Site. Cllr Bainbridge to report to the next meeting.

JB

Cllr Lightfoot asked if any progress had been made on the footpath from Houghton to Houghton Hall Garden Centre. Clerk to pursue with planning and enforcement officers.

AM

SR 95/10/09 Schedule of Correspondence, notices and publications

A schedule of correspondence, notices and publications received since the last meeting was received and noted.

SR 96/10/09 Date of Next Meeting

The next meeting is scheduled for Wednesday 11th November 2009 at 7.30pm in Crosby on Eden village hall.

The meeting closed at 9:35 p.m.



Cllr Batey

11/11/09

STANWIX RURAL PARISH COUNCIL

Minutes of the meeting of the Stanwix Rural Parish Council held on
Wednesday 11th November 2009 in Crosby on Eden Parish Hall.

To be
Actioned
By:

SR 97/11/09 Apologies for absence

Apologies for absence were received from Cllr S Alecock, P Newstead, A Scorer & A Welsh.

SR 98/11/09 Present

The Chairman, Cllr C Nicholson and Cllrs R Batey, G Cawley, P Duncan, M Fox, P Gascoigne, A Lightfoot, Y Robertson & J Telford.

SR 99/11/09 In Attendance

City Cllr M Bowman.

1 member of the public was present.

SR 100/11/09 Declarations of Interest

Cllr Nicholson declared a personal interest in planning application No. 09/0947 - 6 Whiteclosegate.

SR 101/11/09 Minutes of the meeting of the Parish Council held on 14th October 2009

The minutes of the meeting of the Parish Council held on the 14th October 2009 were received, agreed and signed by the Chairman.

SR 102/11/09 Public Participation

A resident reported on problems experienced with an agricultural field at Brunstock. Areas of concern included:-

- rubble obstructing the footpath, which had been present for approximately 3 years;
- the poor condition of animals in the field and fallen stock which had been left lying;
- rubbish and feedstuffs left in the field which were attracting vermin;
- the inability of the Environmental Health dept. and the RSPCA to do anything about reported problems.

The member of the public left at 7:40 p.m.

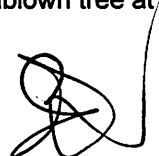
SR 103/11/09 Community Policing Report

No member of the Police attended the meeting.

SR 104/11/09 Finance Matters

104.1 Resolved that the following payments be approved:-

PAYEE	DETAILS	AMOUNT	VOU NO.	CHQ NO.
A McCallum	Nett Salary	930.64	65	101284
	Reimbursements	144.38	66	101285
HM Inland Rev.	Tax & NI	279.75	67	101286
Staples	Stationery	30.74	68	101287
Orchard Grounds	Grass Cutting - October	454.17	69	101288
J Airey	Internal Audit Fee	114.92	70	101289
CALC	Freedom of Information Course	19.50	71	101290
E & N Farrer	Rickerby Sub-base	314.85	72	101291
Houghton Vil Hall	Houghton Echo Grant	250.00	73	101292
St Johns, Crosby	Churchyard Grant	700.00	74	101293
St Johns, Houghton	Churchyard Grant	700.00	75	101294
Orchard Grounds	Windblown tree at Linstock	460.00	76	101295



104.2 To note the receipt of £263.71 from HM Revenue & Customs for recovered VAT for the period 01/07/09 to 30/09/09 and £40.33 bank interest payment.

104.3 Internal Auditors Report

The internal auditors report for the accounting period 1st July to 30th September 2009 was received.

Resolved: to approve the report.

104.4 Budget 2010/11

A report of the Finance Group meeting held on the 22nd October 2009 which included recommendations on budget reductions was considered.

Resolved: to defer this item to December's meeting, Clerk to investigate grant distribution methods of other Councils.

Also agreed: Clerk to write to village halls and other grant recipients advising that grant distribution procedures and the current budget is under review.

AM

AM

104.5 Bond – Consideration of Deposits

The investment of funds into a 3 month bond was considered.

Resolved: Clerk to investigate if any penalty's are payable for early withdrawal before investing £40,000 into a 3 month bond.

AM

SR 105/11/09 Planning Matters

105.1 Applications

09/0845 Fell View, Crosby on Eden – erection of detached double garage with first floor storage area above (part retrospective).

Resolved: no objections.

09/0864 Garden Cottage, High Crosby – two storey side extension to provide extended kitchen on ground floor, with 1no. bedroom and bathroom above; single storey extension to provide lounge with balcony above

Resolved: to comment that:-

- a) The extension is to a property situated on a flood zone – this will increase the pressure on existing waste water disposal systems in the area.
- b) The site plan was considered inaccurate, not adequately demonstrating the nature of the site and the new access.

09/0898 Whitrigg Bungalow, Whitrigg, Crosby on Eden – variation of condition 2 of application BA7857 to restriction occupancy to those persons with a local need as opposed to those persons employed in agriculture.

Resolved: no objections.

09/0947 6 Whiteclosegate, Carlisle – double and single storey side extension to provide replacement garage, extended kitchen, utility, WC on ground floor with 2no. bedrooms above.

Resolved: no objections.

Permissions

09/0637 15 & 15a Rickerby Court, Rickerby – approved with six conditions.



SR 106/11/09 Clerks Report

SR89/10/09 Orchard Gardens, Houghton – approval of outline planning application

Concerns were raised by a member of the public concerning access to the field behind the property.

Planning Officer, Richard Maunsell has advised that the issue of access does not affect the granting of planning permission. The responsibility of access lies with the landowner of the field, who in this instance is the applicant. The planning authority has no remit to ensure that the owner adequately maintains his land, if in the future he does not, then this is a civil matter.

SR89.2/10/09 Cumbria Minerals & Waste Development Framework's Site Allocation Policy

Responded to brief, advising of access issues 15th October 2009.

SR92.7/10/09 Rickerby Park – Condition of park

Letter to J May, Countryside Officer sent 23rd October 2009.

Reply received via e-mail:-

"Thank you for your letter to Phil Gray regarding our future plans for Rickerby Park. He has asked me formulate a response in my capacity as the site manager.

I have recently put together a bid into the city councils executive for substantial funds for Rickerby Park that will hopefully address the issues that you have listed in your letter. So at present I am waiting to hear the outcome of this bid.

With regard to future shows on park. We have discussed this very issue with Cllr Ray Bloxham – our portfolio holder, as we have been aware of the level of public feeling after the Cumberland Show left the site this summer. Cllr Bloxham told us that he felt it was important the Rickerby Park was still made available as a venue for shows as it was good for the city. Having said that, we will be making changes to the contract between the City Council and any show organiser to ensure that the problems that we have had this year do not happen again.

With regard to the management plan [Stanwix Rural Parish Council being one of the identified future consultees – Report Ref. CS 49/09] once I have reached the point of consultation then I will be in touch"

Agreed: Clerk to write to Mr May to determine the likely timescales of the consultation process

AM

Cllr Bowman left at 8:45 pm

SR92.8/10/09 Houghton Bench

Bench accepted by Gosling Syke Farm. However, concerns raised as to ongoing maintenance liabilities. Chairman to contact S Aglionby.

CN

SR94/10/09 Footpath – Houghton to Houghton Hall Garden Centre

Clerk advised that the Highway authority and Police are not opposed to the route. However, some concerns have been raised about the lack of lighting. Comments raised by the Parish Council regarding disabled access and ground surface materials are being pursued with Klondyke with a view to progressing this matter.

SR 107/11/09 Administration & Governance

107.1 Training Event – How Parish Councils can win friends and influence people

A verbal report by attendees was received.



SR 108/11/09 Village Matters

108.1 Linstock Footpath Extension

The actions of the Working Group meeting held on the 21st October were discussed and approved. These actions included:-

- To obtain quotes from D Tolson & K Steele for the extension of the footpath, up to the area of Common Land. One quote now received totaling £13,987.00 + VAT.

Resolved: Clerk to clarify with Highways Authority if the Parish Council can pursue project under own initiative.

- Letter to M Mooney, Chief Executive, Carlisle City Council to determine guidance on how to progress the issue as regards Local Committee minutes and recommendations. This letter has been acknowledged advising that the matter should be referred to the Neighbourhood Forum.

Resolved: Clerk to write to Mr J Buchanan, Leader of Cumbria County Council for further clarification.

AM

AM

Cllr Robertson left the meeting at 8:55 pm.

108.2 Crosby Paintballing Site

Cllr Bainbridge (via report read by Clerk) informed Councillor's that:

- The erection of a sign advertising the site at High Crosby was to be removed. This had been requested by the Carlisle City Council Enforcement Officer.
- Users of the site are now congregating at the Golf Club and are not using the A689 access road.
- The business owner has been informed of the necessity for planning permission - he has indicated that this is to be forthcoming.

108.3 Fly-tipping – Linstock Roundabout

Resolved: Clerk to contact City Council about removal of material at Linstock roundabout. Also, to write to Police to determine procedures and information required to prosecute offenders.

AM

108.4 Brunstock Footpath & Bridleway

Consideration was given to the information supplied by a member of the public under public participation.

Agreed: Chairman and Cllr Lightfoot to approach field user and report back to December's meeting.

AM

108.5 Variation to Gosling Syke Overflow River Network

An invitation to comment on proposed variations to the Gosling Syke overflow by the Environment Agency was received.

Resolved: no comment necessary.

SR 109/11/09 Highway Matters

109.1 Houghton Post Office

A report on the site meeting held with the owner of Houghton Shop was given. Consideration was also given to a road/footpath design suggested by K Crawley, Highways Officer in June 2008.

Resolved: Cllrs Nicholson & Cawley to arrange a further site meeting with K Crawley.

AM

SR 110/11/09 Schedule of Correspondence, notices and publications

A schedule of correspondence, notices and publications received since the last meeting was received and noted.

SR 111/11/09 Councillor Matters

Cllr Cawley advised that the sign for Linstock was overgrown by vegetation. Clerk to ask Highway Steward to cut back vegetation.

AM

Cllr Batey reported that a road traffic accident at St Johns Bridge had taken place on 10th November. A report of this is to be brought to the next meeting.

AM

Cllr Fox notified the Council that the Crosby Emergency Group would be requesting that the drains in Crosby be cleared more frequently. Also asked that the Code of Conduct could be included as an agenda item for the December meeting.

AM


Cllr Lightfoot advised that Houghton Village Hall Committee is providing additional lighting to the car park/village hall entrance area.

Cllr Telford reported that Houghton Village Hall clock was not working – Cllr Telford will check and report to Clerk.

SR 112/11/09 Date of Next Meeting

The next meeting is scheduled for Wednesday 9th December 2009 at 7.30pm in Crosby on Eden village hall.

The meeting closed at 9:40 p.m.


Chairman
9/12/2009

STANWIX RURAL PARISH COUNCIL

Minutes of the meeting of the Stanwix Rural Parish Council held on
Wednesday 9th December 2009 in Crosby on Eden Parish Hall.

SR 113/12/09 Apologies for absence

Apologies for absence were received from Cllr P Gascoigne, J Telford, J Watson, & A Welsh.

To be
Actioned
By:

SR 114/12/09 Present

The Chairman, Cllr C Nicholson and Cllrs R Batey, G Cawley, P Duncan, M Fox, A Lightfoot, Y Robertson & A Scorer.

SR 115/12/09 In Attendance

County Cllr J Mallinson, City Cllr M Bowman & J Bainbridge.
1 member of the public.

SR 116/12/09 Declarations of Interest

Cllr Fox declared a personal interest in items:-

- 5.1 Crosby On Eden Hall – items 4 to 7
- 6.1 Planning Application 09/1002 Laughingstock House & 09/0845 Fell View
- 8.1 Grant distribution methods
- 8.4 Code of conduct
- 9.2 Crosby flooding

SR 117/12/09 Minutes of the meeting of the Parish Council held on 11th November 2009

The minutes of the meeting of the Parish Council held on the 11th November 2009 were received, agreed and signed by the Chairman.

SR 118/12/09 Public Participation

A resident of Crosby On Eden advised that 3 youths had been witnessed drinking and riding a motorbike in the village. PCSO Aiston advised that residents should ring the Police in the first instance. The resident also requested that a highway mirror be erected at Eden Mews. Cllr Mallinson advised that Highways Dept were reluctant to erect mirrors due to having been found to be an unreliable means of exiting a junction.

SR 119/12/09 Community Policing Report

PCSO P Aiston reported that:-

- Current levels of crime and disorder in the area were generally low.
- Residents had reported doorstep collections being carried out on behalf of the Red Cross and Flood Victims. These are thought to be bogus collections and to contact the Police if collectors are witnessed again in the area.
- Hadrian's Park – youth disorder reported.
- Stag Inn, Crosby On Eden – Licensing department notified of noise complaint.
- Houghton – Burglary of alcohol from property.
- Hadrian's Camp – youths on motor bikes reported.
- Shed and fence alarms are available on loan to residents for 2-3 months, contact Longtown Police Station for more details.

A Cllr reported that a door at Houghton Village Hall had been damaged. This damage thought to be the result of an attempted forced entry. PCSO Aiston to contact Committee Members to make an official report. Cllr also reported concerns over items found in the bus stop opposite Smithy Croft.

A Cllr requested information about the accident on at the St John's Bridge junction on the A689 on the 10th November 2009. PCSO Aiston to report back with details.

The resident & PCSO Aiston left at 7:55 p.m.

SR 120/12/09 Finance Matters

120.1 Resolved that the following payments be approved:-

1	A McCallum – Salary £893.81 & Re-imbursements £99.79	£ 993.60
2	HMRC – Tax & NI payment November 09	£ 157.88
3	J Johnston – Houghton Village Hall roof repairs (Min no. 71.4/9/09)	£ 1271.00
4	J Hodgson – Crosby On Eden Hall – floor repairs (Min no. 88.7/10/09)	£ 207.78
5	J Hodgson – Crosby on Eden Hall – cupboards (Min no. 71.3/9/09)	£ 406.00
6	MTS – Crosby on Eden Hall – disabled toilet fan repair	£ 102.80
7	MTS – Crosby on Eden Hall – dehumidifier & kitchen fan (Min 25.2/6/09)	£ 755.09
8	Staples – Stationery	£ 24.89
9	Orchard Grounds – grounds maintenance November 09	£ 454.17

SR 121/12/09 Planning Matters

121.1 Applications

09/0921 Wayside Cottage, 51 Whiteclosegate – change of use of property to interior design studio.

Resolved: to comment that:-

- Concerns were raised about parking, the showroom currently having no specific parking provision.
- The development is believed to be retrospective.

09/0965 Old Clydesdale Stud, Tarraby – erection of stables.

Resolved: no objections.

09/0845 Fell View, Crosby on Eden – erection of detached double garage with first floor storage area above (part retrospective).

Resolved: no objections.

09/1002 Laughinstock House, Low Crosby – change of use from residential room to play room for the nursery and erection of escape stair to the rear (south east) elevation.

Resolved: no objections.

Permissions

09/0864 Garden Cottage, High Crosby – two storey side extension to provide extended kitchen on ground floor, with 1no. bedroom and bathroom above; single storey extension to provide lounge with balcony above.

SR 122/12/09 Clerks Report

SR108.1/11/09 Linstock Footpath Extension

Meeting with Highways Dept to take place on Thursday 10th December with area engineer to clarify CAPITA & PC's area of responsibility, ongoing maintenance issues and consultancy fees for the management of the project. Letter sent to J Buchanan, Leader of Cumbria County Council for clarification on local committee minutes – Clerk reported that no reply, as yet, received.



SR108.3/11/09 Fly-tipping – Linstock Roundabout

Fly tipping now removed. PC Alasdair Wright, Neighbourhood Beat Manager advised (via e-mail) on the information required to pursue a fly-tipping conviction. This ideally includes the full and correct registration number, colour, make & model of vehicle, description of persons involved, exactly what doing, items dumped and direction of travel when leaving. Ideally the witness will be prepared to go to court if necessary.

SR108.4/11/09 Brunstock Footpath & Bridleway

Cllrs Nicholson & Lightfoot have approached field owner with residents concerns and will re-visit the lane to monitor the situation.

SR109.1/11/09 Houghton Post Office

Site meeting with Highways engineer to take place 10th December.

SR111/11/09 Linstock Sign

Highway Steward cut back vegetation.

SR111/11/09 Road Accident at St Johns Bridge

See Police report.

SR 123/12/09 Administration & Governance

123.1 Grant Distribution Methods

A report was presented outlining the grant distribution methods used by other Parish Councils.

Agreed: Finance group & Cllr Fox to further investigate grant distribution criteria's and report to January meeting.

Cllrs Mallinson, Bowman and Bainbridge left at 8:20 p.m.

123.2 Carlisle City Council - Draft Statement of Community Involvement

The draft document was considered.

Agreed: Clerk to respond advising that the Council agrees with the document in principle and would also like to receive a copy of the final document.

AM

123.3 Carlisle City Council & Carlisle Parish Councils Association Joint Meeting

No report was available for the meeting held on the 30th November 2009.

123.4 Code of Conduct

This item was deferred to the January meeting.

AM

SR 124/12/09 Village Matters

124.1 Carlisle Airport Forum 3rd November 2009

Agreed: Chairman to circulate the minutes of the meeting to members.

CN

124.2 Crosby Flooding

A report of the meeting held on the 9th December in Crosby Village Hall was received. It was discussed how the Council could help residents progress identified issues with other agencies.

Resolved: Clerk to write to City and County Cllrs for the area, David McLean, Director of Highways for the City and County Council, Mr J Buchanan, Leader of Cumbria County Council & Mr M Mitchelson, Leader of Carlisle City Council.

AM

Cllr A Scorer left the meeting at 8:50 pm.



124.3 Sustainable Brampton

The offer for a briefing of their work was considered.

Resolved: Clerk to decline their offer.

AM

124.4 Linstock – Dog fouling

A report from the Highway Steward was received highlighting that an area within Linstock was being regularly fouled, the owners failing to clear up.

Agreed: Clerk to monitor the situation and report to future meetings.

AM

124.5 Rickerby – Highway Flooding

Areas of flooding on Rickerby road were discussed. It was advised that Carlisle City Council and Cumbria County Council were aware of the current problems but that no apparent remedy is forthcoming. This is thought to be due to the only solution being to heighten the road – a remedy that is thought financially unviable.

SR 125/12/09 Highway Matters

125.1 Houghton Road – Surface water drainage

A report of a large puddle on Houghton Road was considered. It was suggesting that tarmac from the recent road resurfacing had fallen into and blocked the drains.

Resolved: Clerk to contact H Renyard, Drainage Officer and to bring the matter to the attention of K Crawley, Highways Officer at the site meeting on the 10th December 2009.

AM

SR 126/12/09 Schedule of Correspondence, notices and publications

A schedule of correspondence, notices and publications received since the last meeting was received and noted.

SR 127/12/09 Councillor Matters

Cllr Lightfoot advised that Houghton Village Hall Committee had requested a green wheelie bin for the hall, but the request had been turned down. Clerk to progress the matter with Carlisle City Council.


AM

Cllr Batey reported an area of severe highway flooding at High Knells, but he was unsure if this was within the Council's jurisdiction. Clerk to identify if the area is within the Parish and if so, progress the issue.

AM

SR 128/12/09 Date of Next Meeting The next meeting is scheduled for Wednesday 13th January 2009 at 7.30pm in Crosby on Eden village hall.

The meeting closed at 9:20 p.m.


13/01/2010



STANWIX RURAL PARISH COUNCIL

**Minutes of the meeting of the Stanwix Rural Parish Council held on
Wednesday 13th January 2010 in Crosby on Eden Parish Hall.**

To be
Actioned
By:

SR 129/1/10 Apologies for absence

Apologies for absence were received from Cllr P Duncan & A Scorer.

SR 130/1/10 Present

The Chairman, Cllr C Nicholson, S Alecock, R Batey, G Cawley, M Fox, A Lightfoot, Y Robertson, J Telford & A Welsh.

The Chairman advised that Cllr Gascoigne had resigned from the Parish Council after 10 years of service, due to the pressures of other commitments. Clerk to send a letter of thanks for his service to the Parish over the years.

AM

SR 131/1/10 In Attendance

PCSO P Aiston.

No members of the public were present.

SR 132/1/10 Declarations of Interest

Cllr Fox declared a personal interest in items:-

- 8.1 Code of Conduct
- 9.6 Crosby Flooding

SR 133/1/10 Minutes of the meeting of the Parish Council held on 9th December 2009

The minutes of the meeting of the Parish Council held on the 9th December 2009 were Approved, agreed and signed by the Chairman subject to the following amendment:-
Minute No. SR 128/12/09 date of next meeting should have read 2010 not 2009.

SR 134/1/10 Public Participation

No members of the public present.

SR 135/1/10 Community Policing Report

PCSO P Aiston reported that:-

- Fly tipping at Linstock roundabout – incident reported but no evidence available to instigate a prosecution.
- Quad bike theft from Walldub Farm – recovered in locality burnt out.
- Road traffic collision with a property in Linstock – vehicle had collided with a house the driver having left the scene. Driver was later arrested after a pursuit by dog handlers and charged with failure to report a road traffic collision.
- Anti social behaviour – incident of snowballing at windows in Jackson Road, Houghton reported. Youths had been warned.
- General figures of drunk driving over the Christmas period were down.
- Crosby on Eden – youths warned over drinking in the bus shelter.

PCSO Aiston left at 7:40 p.m.

SR 136/1/10 Finance Matters

136.1 Resolved that the following payments be approved:-

1	A McCallum – Salary £894.01 & Re-imburements £97.52	£ 991.53
2	HMRC – Tax & NI payment December 09	£ 256.26
3	Houghton Village Hall room rent May to Sept 09	£ 39.00
4	Orchard Grounds – grounds maintenance December 09	£ 454.17



5	D Kinnaird – Hedge cutting at Brunstock Common Land	£ 34.50
6	Timberplay – Linstock playground balance to pay	£ 20581.60
7	Staples – Stationery & Printer	£ 280.69
8	Play Inspection Company – post installation inspection at Linstock	£ 419.75
9	BT – Phone bill for October –January 09	£ 92.47
		<u>£22,637.75</u>

136.2 To note the receipt of £8.05 from United Utilities – wayleave payment for Houghton Village Green.

136.3 To note the balances at the bank as at 31st December 2009:-

Treasurer Account	£ 407.55
Money Manager Account	£ 61,910.48
Expenditure to 31/12/09	£ 45,268.91

136.4 Quarterly Monitoring Report of income and expenditure against budget for the period 1st October to 31st December 2009 was received.

Resolved: to accept the report.

SR 137/1/10 Planning Matters

137.1 Applications

09/1075 7 Smithy Croft, Houghton – two storey side extension to provide garage, utility room, WC and extended kitchen on ground floor with 1no. en-suite bedroom above and replacement of flat roof with pitched roof to rear of offshoot.

Resolved: no objections.

Permissions

09/0898 Whitrigg Bungalow, Crosby on Eden – variation of condition 2 of application BA7857 to restriction occupancy to those persons with a local need as opposed to those persons employed in agriculture – approved with 1 condition.

09/0921 Wayside Cottage, 51 Whiteclosegate – change of use of property to interior design studio – approved with 2 conditions.

09/0947 6 Whiteclosegate – double and single storey side extension to provide replacement garage, extended kitchen, utility, W.C. on ground floor, with 2no. bedrooms above – approved with 2 conditions.

09/1002 Laughinstock House, Crosby on Eden – change of use from residential room to play room for the nursery and erection of escape stair to the rear elevation – approved with 1 condition

SR 138/1/10 Clerks Report

SR123.1/12/09 Grant Distribution Methods

Finance group to meet on Thursday 14th February.

SR124.1/12/09 Carlisle Airport Forum Minutes 3rd November 2009

Distributed with this agenda.

SR 124.2/12/09 Crosby Flooding

Written to requested members on the 19th December – reply from Cllr Bowman and Bainbridge noted by Council.

SR 125.1/12/09 Houghton Road – Surface water drainage problem

Reported to K Crawley, Highways Engineer, at site meeting held 10th December 2009 and H Renyard, Drainage Officer.

SR127/12/09 Houghton Village Hall – Request for green recycling bin

Bin to be delivered to Cllr A Lightfoot in March 2010.

SR127/12/09 Flooding – High Knells

This area suffers problems due to drainage pipes being frequently blocked (two 12" pipes). Highway Steward inspects every time he is in the area (approximately every 6 weeks) but if appears to be blocked, report to the Highway Hotline and they will clear immediately.

Flooding – Rickerby

While discussing High Knells flooding problems with Highways Manager (AMEY) he also advised me on the current situation with Rickerby.

Area 1 (near farm) – Investigation works have been undertaken and a drain has been found to need replaced. Highways Engineer, Richard Hayward has applied to County Council for funding to do this work.

Area 2 (field) – This area is where the road is lower than the field – limited as to what can be realistically done.

Area 3 (nearest Linstock) – Investigations are current being undertaken, thought to be a blocked drain.

SR 139/1/10 Administration & Governance

139.1 Code of Conduct

A discussion on the Code of Conduct, its interpretation and the complexities faced by members in complying with the code, took place.

Agreed: Clerk to contact Mr M Lambert, Carlisle City Council and CALC to determine what training is available.

AM

SR 140/1/10 Village Matters

140.1 Greens Maintenance Contract

Current contract expires on the 31st March 2010 with the option to renew for a further two years.

Resolved: Clerk to extend the contract with Orchard Grounds until 31st March 2012. Also to gain guidance as to if the village greens require fertilization. If so, to obtain quotes for the work.

AM

140.2 Parish Council & Village Hall Grant Scheme 2010/11

Suitable projects for submission were considered.

Resolved: Clerk to submit grant application for Houghton bollards project.

AM

140.3 Linstock Playground

The Council was advised that the playground was now erected and safety checked.

Elements of its construction had not been simple and the Clerk advised how companies and residents of Linstock had helped at times of urgent need! The Clerk wished it noted in the minutes that gratitude should be given to McKnights Builders, K Steele, Trojan 4x4 & Wallace Oils.

Agreed: Clerk to write a letter of gratitude to the above parties.

AM



Cllr Cawley proposed, seconded by Cllr Nicholson, that: the Council thank the Clerk, Mrs Andrea McCallum, for the great amount of work she did in order to ensure the success of the project.

Resolved: Unanimously to support the proposal

Three picnic benches are still due to be sited on the village green, the positioning to be determined at a later date. A soil pile is also to be removed.

AM

140.4 Linstock Noise Barriers

Amey Mouchel have advised that the design of the barriers is still under development. When this has been completed, they have offered to meet representatives from the Council for a site meeting.

140.5 Grit Bins – Linstock

A resident of Linstock has requested that a grit bin be sited on the village green.

Resolved: Clerk to obtain grit bins for the village green, The Nurseries and the road leading from Linstock to the roundabout.

AM

140.6 Crosby Flooding

The response to the P.C.'s letter was considered. It was noted that only two of the six members contacted, have responded to date.

Agreed: Clerk to send follow-up letter to the non-respondents.

AM

The Council was advised that there was currently no certainty that the Environment Agency scheme would progress; the scheme could be withdrawn at any time. Also advised that a group of Rickerby residents were holding meetings with the EA over flooding issues.

SR 140/1/10 Highway Matters

140.7 Highways & Gritting

The response of the County and City Council to the recent low temperatures and snow was discussed.

SR 141/1/10 Schedule of Correspondence, notices and publications

A schedule of correspondence, notices and publications received since the last meeting was received and noted.

SR 142/1/10 Councillor Matters

Cllr Telford advised that United Utilities have not finished the sewer in Linstock – waste still being transported out by wagons. Clerk to contact United Utilities to determine when works are likely to be completed.

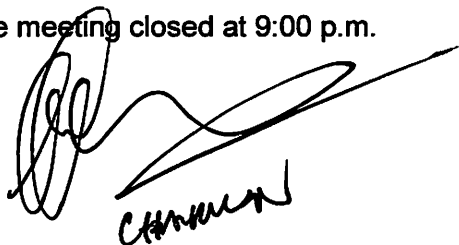
AM

Cllr Batey reported that workmen had been witnessed at the faulty light at the Houghton junction but it was still not fixed. Clerk to pursue with Highways Department.

AM

SR 143/1/10 Date of Next Meeting The next meeting is scheduled for Wednesday 10th February 2010 at 7.30pm in Crosby on Eden village hall.

The meeting closed at 9:00 p.m.



10/02/2010



STANWIX RURAL PARISH COUNCIL

Minutes of the meeting of the Stanwix Rural Parish Council held on
Wednesday 10th February 2010 in Crosby on Eden Parish Hall.

SR 144/2/10 Apologies for absence

Apologies for absence were received from Cllr M Fox, Y Robertson & A Welsh.

To be
Actioned

By:

SR 145/2/10 Present

The Chairman, Cllr C Nicholson, S Alecock, R Batey, G Cawley, P Duncan, A Lightfoot,
A Scorer, J Telford & J Watson.

SR 146/2/10 In Attendance

PCSO P Aiston.
County Cllr J Mallinson, City Cllr J Bainbridge & M Bowman.
1 member of the public.

SR 147/2/10 Declarations of Interest

Cllr Nicholson declared a personal interest in planning application 09/1088.

Cllr Telford declared a personal interest in planning application 09/1088.

Cllr Alecock declared a personal interest in planning application 09/1088 & 10/0019.

SR 148/2/10 Minutes of the meeting of the Parish Council held on 13th January 2010

The minutes of the meeting of the Parish Council held on the 13th January 2010 were approved, agreed and signed by the Chairman subject to the following amendment:-
Minute No. SR 140.6/1/10 To add the scheme could be withdrawn at any time, *until a contract was signed.*

SR 149/2/10 Public Participation

No members of the public made a representation.

SR 150/2/10 Community Policing Report

PC A Wright gave a general crime report that included:-

- Houghton Hall Garden Centre – theft of 4 Scalextric sets.
- Walby – theft of diesel worth £900 from agricultural vehicles.
- Anti social behavior at Hadrian's Camp. Section 59 warnings issued to four youths.
- Smithy Croft, Houghton – five warning letters issued to youths for public nuisance relating to door knocking.
- RTA on 10th November 09 – female suffered broken pelvis & wrist. Fire service called out to release victim.

PC Wright advised that he is currently working alongside Cllr Bainbridge to facilitate the introduction of traffic calming measures in Crosby on Eden.
A Cllr asked if any action had been taken on a report of a vehicle driving on Rickerby Park.
PC Wright advised that he would report back to the Cllr on action taken.
A Cllr also reported that drug paraphernalia had been evidenced in the bus shelter at Tribune Drive. PC Wright to monitor the area.

PC A Wright left at 7:40 p.m.

SR 151/2/10 Finance Matters

151.1 Resolved that the following payments be approved:-

1	A McCallum – Salary £893.81 & Re-imburements £51.22	£ 945.03
2	HMRC – Tax & NI payment January 10	£ 256.46

3	J Airey internal audit fee – 3 rd quarter.	£ 114.92
4	Orchard Grounds – grounds maintenance January 10	£ 454.17
5	Allianz – Linstock playground additional premium	£ 134.80
6	Staples – stamps	£ 4.79
		<u>£ 1,910.17</u>

151.2 To note the receipt of £9,356.00 Groundwork Lottery grant for Linstock playground, £288.29 HM Revenues & Customs reclaim of VAT, £400.00 Carlisle City Council Houghton village hall grant for flat roof repairs.

151.3 To note the balances at the bank as of 31st January 2010:-

Treasurer Account	£ 1,017.16 (un-cashed cheque £34.50)
Money Manager Account	£ 48,114.77
Expenditure to 31/1/10	£ 69,583.48

151.4 Internal Auditors Quarterly Report

Resolved: The internal auditor's report for the period 1st October to 31st December 2009 was received and approved.

151.5 Finance Group Meeting held 14th January 2010

The minutes of the meeting held on the 14th January were received and approved.

Resolved: current fidelity guarantee insurance level sufficient at £90,000.

151.6 Budget 2010/11

A revised budget for 2010/11 was considered.

Resolved: to accept the budget for 2010/11

151.7 Grant Distribution Methods

Draft application form and guidance notes were received for the new grant allocation policy.

Resolved: to adopt the grant allocation policy, application form and guidance notes for the financial year 2010/11.

Clerk to notify village hall's, churches and other organisations of change in procedures and publicise new policy throughout parish.

151.8 Houghton Village Hall

To approve an estimate for £5,840 to strip and re-slate old hall roof.

Resolved: to accept the estimate.

AM

SR 152/2/10 Planning Matters

152.1 Applications

09/1088 Harene, Linstock – erection of agricultural building (revised application).

Resolved: to comment that the Council are willing to approve the application subject to the inclusion of an agricultural restriction.

10/0019 Rivendell, Linstock – erection of conservatory to rear elevation (revised application).

Resolved: no objections.

10/0078 20 Whiteclosegate, Carlisle – erection of single storey rear extension to provide shower & garden room.

Resolved: no objections.

Permissions

09/1075 7 Smithy Croft, Houghton – two storey side extension to provide garage, utility room, WC and extended kitchen on ground floor with 1no. en-suite bedroom above and replacement of flat roof with pitched roof to rear of offshoot – approved 1 condition.

SR 153/2/10 Clerks Report

SR 124.2/12/09 & 140.6/1/10 Crosby Flooding
See agenda item 9.7.

SR 139.1/1/10 Code of Conduct
Clerk waiting to hear from M Lambert, Legal Dept. Carlisle City Council as to when training can be offered. CALC do not offer training in this area.

142/1/10 Linstock – Tankering of Waste
See agenda item 9.3 – Clerk to give update.

SR142/1/10 Faulty Light – Houghton Road Junction
This faulty light has been inspected and the fault is due to an underground cable fault. This is programmed to be replaced.

SR 154/2/10 Administration & Governance

154.1 Houghton Ward Vacancy
Council advised of the disqualification of Cllr Newstead, due to non-attendance of meetings.

154.2 Asset Register
A revised asset register was presented. This included the recently purchased play equipment for Linstock.
Resolved: to approve and accept the asset register.

SR 155/2/10 Village Matters

155.1 Neighbourhood Forum Meeting 4th March 2010
Advised that member required to attend the meeting due to application for Houghton bollards being considered.
Resolved: Cllr Nicholson to attend and also to advise Houghton Post Office shop owner of plans.

155.2 Rickerby Park Public Meeting
A report of the meeting held on the 1st February 2010 was received and noted.

155.3 Linstock First Time Rural Sewage Scheme
The Council was advised of resident's dissatisfaction with United Utilities(UU) on a number of issues, including:-

- The frequent tankering of waste (and the associated smells and road obstruction) from holding areas;
- the project finish date of September 2009 being long overdue;
- the condition of road resurfacing provided by UU;
- highway verge and village green damage by vehicles and contractors.

Agreed: Clerk to contact Cumbria County Council regarding the results of the Highway Inspectors visit.

Also Agreed: Cllr Bowman and P.C. to arrange a public meeting between senior UU personnel and residents.

155.4 Linstock Village Green - Fertilisation
Current contractor advised that fertilisation is only really recommended for football pitches. Suggested that grass quality could be improved by the mulching and leaving of grass cutting every 3rd cut.

Resolved: to instruct the contractor to mulch and leave cuttings every 3rd cut, on a trial basis.

CN

AM

MB

AM

155.5 Linstock Footpath Extension

Clerk advised that an estimate received from Carlisle City Council totaled £16,288.80. External funding sourced is £12,000 to date. Other funding applied for and awaiting confirmation totals £2,500. Council asked to consider the financing of £4,288 from projects budget 2009/10.

Resolved: to fund balance of £4,288 from project budget.

AM

155.6 Army Cadet Tree Planting

The offer to plant 30 cherry, rowan & silver birch trees in conjunction with the Army Cadets was considered.

Resolved: Clerk to contact Houghton & Crosby School's to determine if they wished for any trees. Other areas suggested including area of common land at Brunstock and Tribune Drive (to replace 8 trees recently removed – Clerk to contact P Gray, Green Spaces, Carlisle City Council). Cllrs to advise Clerk of other suggested areas.

**AM
ALL**

155.7 Crosby Flooding

Correspondence from Cllr J Buchanan, Leader of Cumbria County Council and Mr A Moss, Head of Highways, Cumbria County Council was received and noted.

SR 156/2/10 Schedule of Correspondence, notices and publications

A schedule of correspondence, notices and publications received since the last meeting was received and noted.


SR 157/2/10 Councillor Matters

Cllr Alecock requested that an update on the securing of land for Allotments be placed on the March agenda.

Cllr Batey reported of potholes at the Near Boot Pub, Houghton Road (outside the Police compound) and on Tribune Drive. Clerk to report to Highway Hotline.

SR 158/2/10 Date of Next Meeting The next meeting is scheduled for Wednesday 10th March 2010 at 7.30pm in Crosby on Eden village hall.

The meeting closed at 8:50 p.m.



C.F. NICHOLSON
COUNCILLOR

10/3/2010

STANWIX RURAL PARISH COUNCIL

Minutes of the meeting of the Stanwix Rural Parish Council held on Wednesday 10th March 2010 in Crosby on Eden Parish Hall at 7:30 p.m.

To be
Actioned
By:

SR 159/3/10 Apologies for absence

Apologies for absence were received from Cllr S Alecock, A Welsh & P Duncan.

SR 160/3/10 Present

The Chairman, Cllr C Nicholson, R Batey, G Cawley, M Fox, A Lightfoot, Y Robertson, A Scorer, J Telford & J Watson.

SR 161/3/10 In Attendance

City Cllr J Bainbridge & M Bowman.
4 member's of the public.

SR 162/3/10 Declarations of Interest

Cllr Robertson declared a personal interest in planning application 10/0063.
Cllr Lightfoot declared a personal interest in planning application 10/0093.
Cllr Fox declared a personal interest in agenda item 11.

SR 163/3/10 Minutes of the meeting of the Parish Council held on 10th February 2010

The minutes of the meeting of the Parish Council held on the 10th February 2010 were approved, agreed and signed by the Chairman.

Cllr Bainbridge entered at 7:45 p.m.

SR 164/3/10 Public Participation

A resident of Linstock voiced her frustration over the cancellation of the Linstock noise barrier scheme. Despite being told that Government fiscal funding of £250,000 was available for the scheme in April 2009, the scheme had now been cancelled due to the inability of the contractors to complete the project before the end of March 2010 – the funding deadline. Also advised that DEFRA are currently undertaking noise mapping of the country and it needed to be ensured that Linstock was included on this list. Resident's investigations with the Highways Agency indicates that the current road surface will not be replaced for a quieter surface until at least 2014. Requested that the council pursue if the funding could be extended to allow completion of the project and that Linstock be included on DEFRA's noise map.

A resident of Tribune Drive requested information to determine what the Council was pursuing as regards pedestrian safety at Houghton Post Office. Advised of current works to insert bollards and requested that an agreement was made with the shop owner over when the bollards would be operational. Cllr Nicholson agreed to speak to the shop owner on this matter. Also advised that parking in the lay-by opposite the shop was at times, hazardous. The Council explained options previously discussed with Highways Officers and advised that if parking bays were inserted this would result in a loss of spaces and problems with cars reversing into oncoming traffic. The resident advised the Council that he considered the current notice board position as hazardous to children's safety and requested that the notice boards be re-located to another area of the green. It was agreed for this item to be placed on April's agenda.

The resident also requested that the three cage bins on Tribune Drive Park be replaced with inaccessible bins. He personally had cleaned up litter (including dog fouling) scattered by others and felt that inaccessible bins would solve this problem. Cllrs Bowman & Bainbridge advised that they would look to replace these bins from own budget's.

CN

AM

JB &
MB



SR 165/3/10 Community Policing Report

PC A Wright & PCSO P Aiston sent their apologies due to attending the Bewcastle & Longtown Neighbourhood Forum. The Clerk read a crime report that included:-

- That they were pleased to report that there had been no crime in the area this month.
- Anti social behavior at Houghton School – youths in school yard after school hours. Police spoke to youths involved.
- Golf Club, Crosby – Lights seen at the golf club, Police attended but nothing untoward found.
- Stolen vehicle recovered at Whiteclosegate.
- Houghton – report of male selling fish & poultry door-to-door. Police checked and found to be in order.
- Crosby On Eden – report of male looking for scrap metal, vehicle not seen again in area.

SR 166/3/10 Finance Matters

166.1 Resolved that the following payments be approved:-

A McCallum – Salary £894.01 & Re-imbursments £157.81	1051.82
HMRC – Tax & NI payment February 2010	256.26
Dalston Parish Council – Recharge 50% of mobile phone costs Nov-March	56.00
Orchard Grounds – Grounds maintenance February	454.17
Parish Websites Ltd – Package & hosting Fee for 1 year	250.00
Staples – Stationery & Stamps	18.17
Carlisle Business Supplied – Box paper	12.87
Cllr Cawley – Broadband reimbursement Oct-Mar 2010	62.22
Cllr Nicholson – Broadband reimbursement Oct-Mar 2010	75.00
Carlisle City Council – RoSPA play inspection fee recharge	54.81
AS Farrer - Crosby Village Hall re-pointing (Min 71.2/9/09)	3629.35
Mr G Hodgson – Cumbria in Bloom contribution (Min No. 92.9/10/09)	109.18
Opening Doors Cumbria – Linstock benches	<u>1410.00</u>
Total	<u>7439.85</u>

166.2 To note the balances at the bank as at 28th February 2010

Treasurer Account	£ 1,056.49
Money Manager Account	£ 56,266.77
Expenditure to 28/02/10	£ 71,554.26

166.3 To note receipt of £10,152 grant from Cumbria Waste Management for the Linstock playground.

166.4 Crosby Village Hall – damp proof course installation

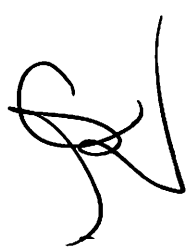
Resolved: to authorise the estimate for damp proofing at a cost of £1,900.

166.5 Houghton Post Office Bollards

Advised that a grant for £1,000 had been approved by the Neighbourhood Forum. Awaiting confirmation of Carlisle Parish Council Association (CPCA) grant for £1,500.

Resolved: to approve the costs of £2385 + VAT. Council to fund shortfall of £1,385 from project budget 2010/11, if CPCA grant unsuccessful.

AM



SR 167/3/10 Planning Matters

167.1 Applications

10/0004 St John the Evangelist Church, Low Crosby – removal of 6 sections of hedge prior to commencement of flood defense works.

Resolved: that “no observations” be made.

10/0063 Northern Traffic Unit, Hadrians Camp – erection of 3m high steel palisade fencing around a section of the Northern Traffic Unit (revised application).

Resolved: to comment that the Council was happy to approve the application, but requested that the fencing was green powder coated to enable it to blend in with surrounding vegetation.

10/0092 Whittrigg Bungalow, Crosby on Eden – demolition of existing dwelling and erection of replacement dwelling.

Resolved: that the council requests that conditions are applied to ensure that:-

- no obstruction of Public Footpath No. 132005 occurs during or after completion of the site works;
- detailed specification of the hedgerow is included and that its planting and maintenance is carried out;
- the waste water treatment plant is adequately sized to meet treatment demand and that if the plant is to serve more than one property, Environment Agency consent and planning permission are received;
- the condition for a local occupancy restriction is included on the proposed building, as per previous Application No. 09/0898;
- the best quality design and finish is achieved;
- commented that the building is of substantially greater massing than the one it replaces.

10/0093 The Lynns, 5 Orchard Lane, Houghton – demolition of existing conservatory and replacement with new entrance porch and dining extension to front elevation.

Resolved: to comment that the proposed extension is considered to:-

- result in visitors to the property being able to command views over surrounding properties and gardens and thus being prejudicial to their residential amenity;
- result in the loss of daylight to other properties;
- be two metres forward of the building line.

10/0106 14 Antonine Way, Houghton – erection of single storey side extension to provide lounge and utility room.

Resolved: that “no observations” be made.

10/0174 Linstock House, Linstock - change of use of barn from ancillary accommodation to holiday let.

Resolved: that “no observations” be made.

Permissions

10/1088 Harene, Linstock – erection of agricultural building (revised application)
– approved 1 condition; that the building is used only for agricultural purposes.



SR 168/3/10 Clerks Report

SR 151.7/2/10 Grant Distribution Methods

New policy advertised via notice boards and website. Village Halls, Churches, Houghton Echo also written to and advised of new procedures for grant applications.

SR 155.3 Linstock Rural Sewage Scheme – Condition of highway

Response received from Richard Hayward, Area Engineer (Carlisle) on the results of the Highway Inspectors visit.

“Jason has advised me there are two different Contracts/Road Opening Licenses here. Within the last month permanent Reinstatement of the Interim reinstatement of sewer trenches has taken place, these are to NRSWA Specification and have a 2 or 3 year guarantee period depending on excavation depth. There are other reinstatements that are UU related but are the responsibility of another contract which is why not all have been put right together. If your members have issues with UU they need to take these up direct with them as they are a Statutory Undertaker they operate under the New Roads & Street Works Act 1919 powers and our influence over them is limited”

SR 169/3/10 Administration & Governance

169.1 Review of Internal Audit Arrangements 2010/11

Consideration was given to the Councils internal audit arrangements for the financial year 2010/11.

Resolved: that the internal audit checklist is considered effective and to be used by the internal auditor for the financial year 2010/11.

Also, **Resolved:** to re-appoint Mrs J Airey as internal auditor to the Council for the financial year 2010/11 - Chairman authorised to sign the statement of effectiveness to this effect.

169.2 Council Vacancy

The Council was advised that an application had been received from a resident interested in filling a vacant position.

Agreed: Interview date arranged for Wednesday 24th March, Houghton Village Hall at 7:30 p.m. Interview panel to consist of Chairman, Cllr Lightfoot and Robertson.

AM

169.3 CALC Training Programme

Training programme for spring 2010 circulated to Cllrs.

Cllr Batey advised that unfortunately he was on holiday and would not be able to attend the 'Essentials for Local Councillors' course. Clerk to contact Cllr Duncan to determine if he is able to attend.

AM

169.4 Code of Conduct Training

An offer of training by Mr M Lambert, Carlisle City Council was considered.

Agreed: to accept the offer of training and determine if Mr Lambert was available to offer this prior to the meeting to be held on the 14th April.

AM

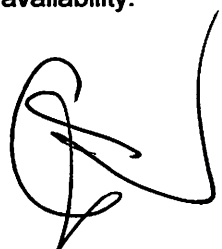
SR 170/3/10 Village Matters

170.1 Neighbourhood Forum Meeting 4th March 2010

Attendee advised that the application for £1,000 for Houghton bollards had been successful. Also advised that a presentation by the Fire service advised that free smoke detectors are available to householders.

Agreed: Clerk to contact Fire Service and request a poster for displaying advising of free smoke detector availability.

AM



170.2 Tree Preservation Order – Apple Tree at Near Boot

A request to apply for a TPO was considered. Clerk advised that Mr C Bennett, Tree Officer, Carlisle City Council had advised that fruit trees are generally exempt from TPO's and unlikely to be granted except in exceptional circumstances.

170.3 Cumbria In Bloom - Houghton

A letter from Mr B Hill, Houghton was circulated to the Council advising of projects being undertaken in Houghton for entry into Cumbria in Bloom 2010. Mr Hill also requested the Council's help in advising if Linstock would like to enter.

Agreed: Clerk to relay details of Linstock resident who may be willing to co-ordinate Linstock's entry, send grant form to apply for funding and recommend an article being placed in the Houghton Echo.

AM

170.4 Linstock Noise Barriers

The representation by a Linstock resident under the public participation item was considered.

Resolved: Clerk to write to Secretary of State and Rt Hon David Maclean, M.P. to determine:-

- If Government fiscal stimulus funding can be extended for this project to allow completion;
- The financial justification for the withdrawal of the funding when a substantial sum of money has been invested to date;
- is the contractor accountable for non-completion of the scheme;

AM

Cllr Bainbridge & Bowman also agreed to investigate as to if they are able to interject in this matter.

JB &
MB

Cllr Batey left at 8:50 p.m.

170.5 Allotments

A verbal update by the Clerk was received regarding allotment provision within the Parish. Advised that no suitable areas of land had as yet, been offered to the Council. Advice from the Cumbria Association of Local Councils indicated that the Council was undertaking its statutory duty to appropriate land for this purpose.

SR 171/3/10 Schedule of Correspondence, notices and publications

A schedule of correspondence, notices and publications received since the last meeting was received and noted.

Cllr Robertson left at 8:55 p.m.

SR 172/3/10 Councillor Matters

Cllr Telford requested an update on progress with the First Time Rural Sewage programme at Linstock. Cllr Bowman advised that to her knowledge, residents who had contacted her personally were happy with current progress and felt that a public meeting was not currently required. Cllr Fox advised that United Utilities intended to hold a public meeting in the near future and would advise of dates when known.

MF

Cllr Telford also requested an update on the missing drain covers at Linstock and was advised that this had been reported to Highways Dept. by County Cllr J Mallinson.

Cllr Telford advised that she had also received a request for a bin to be placed at the newly sited picnic table at Linstock. Clerk to investigate and get quotes.

AM

Cllr Fox asked for an update on progress with the provision of additional parking provision at The Garth, Crosby on Eden. Clerk to give update to next meeting. Cllr Fox also advised that barbed wire was hazardous on the footpath between Barn End and Blue Wicket. Clerk to advise Mr A Nicholson, Carlisle City Council. Requested that Crosby on Eden – road and flood defence issues, be included on April's agenda. Cllr Fox to forward details to Clerk.

AM

AM/MF

Cllr Nicholson requested that the Council be advised of the final plans for the Houghton Hall Garden Centre footpath. Clerk to obtain copies.

AM

Cllr Nicholson (on behalf of Cllr Batey) advised that dog fouling was escalating on the footpath between Tribune Drive and the Petrol Station at Houghton. Clerk to contact Environmental Health dept. An advertising board at Gosling Syke farm was reported as frequently being found on the road. Cllr Nicholson agreed to approach the owner and also advised that HGV's were parking on the footpath on the A689. Clerk to advise PC A Wright of this.

AM

CN

AM

SR 173/3/10 Date of Next Meeting The next meeting is scheduled for Wednesday 14th April 2010 at 7.30pm in Crosby on Eden village hall.

The meeting closed at 9:15 p.m.



Cllr Nicholson

14/4/10

STANWIX RURAL PARISH COUNCIL

Minutes of the meeting of the Stanwix Rural Parish Council held on
Wednesday 14th April 2010 in Crosby on Eden Parish Hall at 7:30 p.m.

SR 174/4/10 Apologies for absence

Apologies for absence were received from Cllr G Cawley, P Duncan, A Lightfoot, A Scorer, J Watson & A Welsh.

To be
Actioned
By:

SR 175/4/10 Present

The Chairman, Cllr C Nicholson, R Batey, S Don, M Fox, Y Robertson, R Gordon & J Telford.

SR 176/4/10 In Attendance

City Cllr J Bainbridge & M Bowman.
6 member's of the public.

SR 177/4/10 Houghton & Vallum Councillor Vacancies

The recommendation of the appointment working group was reported regarding the co-option of Mrs S Don and Mr R Gordon.

Resolved: to co-opt Mrs S Don & Mr R Gordon onto the Council.

SR 178/4/10 Declarations of Acceptance of Office

Signed by Mrs S Don, Mr R Gordon and Chairman.

SR 179/4/10 Declarations of Interest

Cllr Don declared a personal interest in item 7.6 – Parish Council grants, Houghton School.
Cllr R Gordon declared a prejudicial interest in item 7.6 – Parish Council grants, Crosby School.

Cllr Telford declared a personal interest in item 11.5 – Houghton School Bollards and prejudicial interest in item 7.6 - Parish Council grants, Linstock WI hall.

Cllr Fox declared a personal & prejudicial interest in agenda item 11.4 – Crosby on Eden road and flood defense works.

SR 180/4/10 Minutes of the meeting of the Parish Council held on 10th March 2010

The minutes of the meeting of the Parish Council held on the 10th March 2010 were approved, agreed and signed by the Chairman subject to the following amendment:-
Minute No. SR 167.1 to read 'removal of 6 sections of trees and hedge prior to the commencement of flood defense works.

Cllr Bainbridge entered at 7:45 p.m.

SR 181/4/10 Public Participation

Mrs L Burnie, Acting Head of Houghton Primary School addressed the Council about plans to insert bollards outside the school to stop the indiscriminate parking of vehicles. Requested the Council's support in this matter and a possible financial contribution. This item to be discussed later in the meeting.

Mr A Wannop, Linstock Castle advised the Council on his planning application for an anaerobic digester at Linstock Castle Farm. He advised that:-

- It would be a large concrete cylinder 6.5m deep, 5m of this to be below ground level and 1.5m above ground level. Believes that it will have little visual impact and will not be visible from the Hadrian's Wall path.
- Produces gas that powers a turbine that produces electricity. This electricity will initially be used by the farm, although may in future be able to transfer supply to residences in Linstock.

- By-product is fertilizer which will be used on the farm, reducing the need to purchase fertilizer by 80% and hence lower vehicle movements at the farm.
- Linstock Castle has been declared in a nitrate vulnerable zone. If the digester is not purchased to deal with waste, then a slurry lagoon would have to be built to allow for extra storage requirements.
- Odour's are anticipated to be reduced as all material is kept in a sealed unit. Will not use food waste as the digester will be next to the farm house and anticipates that supply of this material would be spasmodic.
- Noise levels from machinery will be kept to minimum as associated machinery will be contained in a soundproofed building beside farm house.
- Cllr asked if it would ever be increased in size. Mr Wannop advised that this was not likely as they did not have the resources to feed it.

Mr Reed, Whittrigg House (Application No. 10/0092) advised of revised plans submitted to be considered. Requested the support of the Council and advised that:-

- Existing bungalow was of pre-fab construction and could not be extended.
- Planners were insisting that they would like to see a dormer bungalow on the site. Mr Reed advised that this would not be suitable for his families needs and considered the revised designs for a house were comparable to a dormer bungalow in height, but gave the family increased living space.
- The revised house design was 11.9% bigger than the original property footprint with a height of 6.5m.

A Crosby resident advised of shunting incidents by vehicles at the High Crosby junction when drivers turn right. Requested that the Council ask Highways Dept to consider the insertion of a slip road. Agreed that Clerk would make investigations on this matter with R Hayward, Highways Dept. and this item to be placed as an agenda item for the May meeting. PC A Wright will also provide accident statistics (if available) from this junction to the Clerk.

AM

AW

SR 182/4/10 Community Policing Report

PC A Wright reported that:-

- Burglaries had been on the increase and the Police are starting a campaign on security and vigilance on Monday 19th April.
- Scrap metal stolen from field on Sunday 11th April, suspects apprehended. Requested that residents report any suspicious behavior.
- Parking of HGV's A689, Houghton – following last months complaint PC Wright had moved on several vehicles. If vehicles have the curtains drawn they are subject to a fixed penalty notice.
- Speeding – campaigns currently ongoing in Houghton & High Knells area.
- Hadrian's Camp – motorbikes still problem, working with owner of the land to block access.

PC A Wright and 6 members of public left at 8:20 p.m.

SR 183/4/10 Finance Matters

183.1 Resolved that the following payments be approved:-

A McCallum – Salary £893.81 & Re-imburements £109.09	1002.90
HMRC – Tax & NI payment March 2010	256.46
Staples – Stationery & stamps	23.15
Orchard Grounds – Grounds maintenance March	454.17
CALC – Essential for Local Councillors course – Cllr P Duncan	25.00
Cumbria in Bloom Entry Fee 2010 – Section 137	10.00
Aon Limited – Insurance renewal premium 1/6/10-1/6/11	1355.87
CALC annual subscription 2010/11	301.00

CALC – subscription to Local Council review newsletter	13.50
Party Fun – Entertainer for Linstock Playground event (50% Booking charge)	60.00
British Telecom – Phone Bill 3 rd Jan – 2 nd April	<u>86.21</u>
Total	<u>6587.96</u>

183.2 To note the balances at the bank as at 31st March 2010

Treasurer Account	£ 1,626.64 (£1410 un-cashed)
Money Manager Account	£ 51,823.65
Expenditure to 31/03/10	£ 78,994.11

183.3 To note receipt of £6.88 bank interest payment, £1,000 Cumbria County Council grant for Linstock footpath extension, £400 Groundwork Trust grant for Linstock playground opening event & £750 Carlisle City Council village hall grant for Crosby hall re-pointing.

183.4 Quarterly Monitoring Report of income and expenditure against budget for the period 1st January to 31st March 2010 was received.

Resolved: to accept the report.

183.5 Accounts for the year ended 31st March 2010 were received.

Resolved: to approve the accounts for 2009/10.

183.6 Parish Council Grants 2010/11

Applications for grants from parish organisations were considered.

Resolved: to award the following grants:-

- Crosby on Eden School PTA – Development of school garden - £2,000 (Sect 137).
- Crosby on Eden PCC – Secure unsafe headstones - £400 (Sect 214,6).
- Houghton & Kingmoor PCC – Replacement fence and gatepost at St John's Houghton - £704 (Sect 214,6).
- Houghton In Bloom – Construction of planters & bulbs - £350 (Sect 137).
- Linstock WI – Insulation to hall - £1,000 grant and £1,768 from reserves held by Council (Sect 133).

CLlr Telford left the room while consideration of Linstock WI grant was ongoing and CLlr R Gordon left the room while considering Crosby School PTA grant.

184/3/10 Planning Matters

184.1 Applications

10/0092 Whitrigg Bungalow, Crosby on Eden – demolition of existing dwelling and erection of replacement dwelling (revised plans).

Resolved: to comment that the Councils original representation made on the 14th February should still be taken into consideration and that the condition of local occupancy was more important than enforcement of Policy H10 in this instance.

10/0222 Old Clydesdale Stud, Tarraby Lane – removal of existing conservatory and replacement extension to dining room.

Resolved: to comment that the Council wished for the observations of English Heritage to be taken into consideration.

10/0223 Houghton House, Houghton – installation of wood chip boiler in existing car port; demolition of existing dog kennels and storage sheds and erection of replacement dog kennels, car port and secure storage facilities.

Resolved: to comment that the Council wished for the observations of Natural England & Mr Bennett, Tree Officer to be taken into consideration.

10/0224 Houghton House, Houghton – installation of wood chip boiler in existing car port; demolition of existing dog kennels and storage sheds and erection of replacement dog kennels, car port and secure storage facilities (Listed Building Consent).

Resolved: to comment that the Council wished for the observations of Natural England & Mr Bennett, Tree Officer to be taken into consideration.

10/0286 Linstock Castle Farm, Linstock – anaerobic digester plant comprising 1no. digester tank and associated plant & machinery.

Resolved: to comment that the Council requested that the development remain self-sufficient and was not expanded in the future.

10/0273 45 Whiteclosegate, Carlisle – demolition of existing garage and erection of single storey side extension to provide 2no. bedrooms together with the formation of a gravel hard stand and sandstone patio area.

Resolved: to comment that the Council wished for the observations of English Heritage and Mr Bennett, Tree Officer be taken into consideration

Permissions

09/0965 Old Clydesdale Stud, Tarraby – erection of stables – approved 5 conditions.

10/0019 Rivendell, Linstock – erection of Conservatory to rear elevation (revised application) – approved.

10/0063 Northern Traffic Unit, Hadrians Camp – erection of 3m high steel palisade fencing around a section of the Northern Traffic Unit (revised application) – approved.

10/0078 20 Whiteclosegate, Carlisle – erection of single storey rear extension to provide shower & garden room – approved.

10/0093 The Lynns, 5 Orchard Lane, Houghton – demolition of existing Conservatory and replacement with new entrance porch and dining extension to front elevation – approved 1 condition.

10/0106 14 Antonine Way, Houghton – erection of single storey side extension to provide lounge and utility room – approved 1 condition.

SR 185/4/10 Clerks Report

SR170.4/3/10 Linstock Noise Barriers

Replies from Rt Hon D Maclean MP, Mr Phil Davies, Route Performance Manager, Highways Agency and Mrs M Moualem were circulated. The Council considered that it was unable to suggest any further action at this time but wished to be kept informed of developments.

SR 172/3/10 Parking Provision at The Garth, Crosby on Eden

Clerk reported of difficulties experienced in obtaining information on the current situation, but would continue pursuing this item.

SR 172/3/10 Barn End & Blue Wicket Footpath at Crosby On Eden – Barbed Wire

Reported to Mr A Nicholson, Green Spaces, Carlisle City Council who will visit the site and deal with it.

SR 186/4/10 Administration & Governance

186.1 Joint Meeting between Carlisle Local Committee and Carlisle Parish Council Association held 23rd March

Advised that a full report of the meeting was available from the Clerk.

186.2 CALC & Eden Strategic Partnership's Community Owned Renewable Energy Conference, Saturday 22nd May

The Council was advised that an invitation had been received for 2 Cllrs to attend.

Agreed: Clerk to book two spaces, Cllr Fox signifying his intention to attend. Attendees to be reviewed at May meeting.

AM

Clerk left the room at 9:32 p.m.

186.3 Pension Scheme for Clerk

A report was considered concerning the provision of a pension scheme.

Resolved: to instigate a stakeholder scheme. Set-up fees of 1/3 of £300 to be paid by Parish Council.

Clerk re-entered the room at 9:37 p.n.

SR 187/4/10 Village Matters

187.1 Linstock Playground Opening Event 3rd May 2010 2:00 – 4:00 p.m.

Clerk advised of the opening event to be held and extended an invitation for all Councillors to attend. Requested that a resolution be passed advising that the Council had given permission for the event to take place. This was necessary for insurance purposes.

Resolved: to permit event to be held on Linstock village green.

187.2 Parish Paths Initiative 2010/11

Suggestions for footpath improvement projects were considered. These included footpath improvement and drainage from Houghton to Brunstock and gates and signage at Crosby Moor.

Resolved: to apply for grant for work at Crosby Moor footpath.

AM

187.3 Houghton Notice Board

Consideration was given to the request of a resident to move the notice boards to another area of the village green.

Agreed: Clerk to determine if highway licenses are needed to be applied for.

AM

187.4 Crosby On Eden Road and Flood Defense Works

Cllr advised that planned works for flood defenses and road works were imminent but felt that outstanding drainage issues in Crosby had not been considered. Forwarded a request from the Crosby Drains Forum to write to the City and County Council to ensure a co-ordinated approach.

Resolved: Clerk to write to City and County Council.

AM

187.5 Houghton School, Bollards

The representation by L Burney, Acting Head of Houghton School was considered.

Resolved: Clerk to write letter to Highways dept. advising of the Councils support for this project.

AM

187.6 Houghton Hall Garden Centre Footpath

Copies of the revised footpath plans were examined.

Resolved: Clerk to write to Planning Dept. supporting the revised plans and urge that work starts as soon as possible.

AM



SR 188/4/10 Schedule of Correspondence, notices and publications

A schedule of correspondence, notices and publications received since the last meeting was received and noted.

Cllr Robertson left at 9:55 p.m.

SR 189/4/10 Councillor Matters

Cllr Telford requested an update on progress with the replacement of road drainage covers at Linstock. The Clerk advised that she was pursuing this matter through Cllr Mallinson.

Cllr Nicholson advised that (following enquiries from members of the public) he had investigated the removal of trees and vegetation at Hadrian's Camp with Mr C Bennett, Tree Officer. He had been advised that the Tree Officer had visited the site and indicated that a tree felling license may be required.

SR 190/4/10 Date of Next Meeting The next meeting will be the **Annual General Meeting** and is scheduled for Wednesday 12th May 2010 at 7.30pm in Crosby on Eden village hall.

The meeting closed at 10:05 p.m.



Cllr Mallinson

12/05/2010